



College Council Meeting

April 29, 2019

C-111

2:30-3:30pm

Present: Jichul Kim, Connie Tran, Lesley Hogan, Joyce Nicholas, Jacob Jackson, Neal Parker, Cheryl Stover, Connor Moore, Katherine Hanson, Jacob Jackson, Lindsay Tanzi, Matt Vielbig, Warren Takata, Sil Xayamouangbo

Absent: Cheyenne Roduin, Kevin McCarthy, Marsha Dubuk, Huma Mohibullah, Alma Meza, Carol Estrada, Collen Bassham, Jeffrey Pulliam

AGENDA

Meeting was called to order at 2:35pm by Jichul Kim

1. Review and approval of March 18, 2019 minutes: Neal Parker motion to approve, Connie Tran seconded. Approved
2. Review Accreditation Reporting Timeline:

Jichul went over the Accreditation Reporting Timeline for College Council (a copy was emailed to members on 4/29/19 and distributed at the meeting).

Jacob addressed the issue of timing and scoring the Key Performance Indicator (KPI)/Strategic Indicator (SI). How it felt rushed last year and will it be done differently this year? Also, if the number of KPI/SI to score will be reduced? Was there a mid-year report?

Jichul responded to Jacob's concerns: It will be difficult to compare year by year if it is reduced now. This year two meetings will be set aside to review and clarify the KPI/SI June 10 and 17. As for this year's mid-year report there was none but on the I.R. dashboard you can see the past trends. He also asked for feedback and comments from the member if the timeline provided is reasonable and reachable?

3. Subgroups Work Discussion:

Jichul went over Accreditation Report examples from other schools: Whatcom Community College, Centralia and Edmonds Community College. All of these information can be found in the shared drive and all files for Accreditation will placed in this folder.

If there are any members who does not have access to the drive and folders, they need to reach out to Sil and she will work with IT.

Jichul suggest that the sub-group leaders to submit group outline by June because this will help the group start to write accreditation standard draft. In addition, he highly recommends group leaders to reach out and set a time to meet with him to address any specific concerns about the group's standard.

Katherine suggested that sub-group leaders to reach out to Jichul and meet with him individually versus addressing the question at this meeting because it might not relate to every standards and it will confuse the group more. Sil to schedule each sub-group meeting.

Jichul understands that it is time consuming process and everyone is so busy. If there is anything that anyone needs some assistance, please reach out and again reiterate that the specific deadlines are the key.

Neal briefly discussed race/ethnicity and ask if everyone has a good understanding of race and ethnicity reporting standards works at the College? If not, he can provide some information.

Meeting adjourned at 3:05 pm for sub-group work.

Next meeting: **May 20, 2019** in C111

Action Items:

- Sub-group leaders to submit the Standard outline by June 17, 2019 to Jichul.
- Neal to provide Race and Ethnicity Reporting Standards to the group.