

Agenda Items

Information/Action/Presenter

- | | |
|--|--------------------------------|
| 1. CALL TO ORDER | 3:00 P.M. |
| A. Notation of Quorum | |
| B. RTC Land Acknowledgement | |
| 2. ADOPTION OF MINUTES | ACTION |
| A. September 21, 2022 – Regular Meeting | |
| 3. COMMUNICATIONS | Information |
| A. General Information/Introductions | |
| B. Correspondence | |
| C. Public Comments from the Audience | |
| D. Student Leadership | |
| E. Renton Federation of Teachers | |
| F. Written Communication Reports | |
| 4. ACTION ITEMS | |
| A. Transforming Lives Award | Trustees Takamura and Norouzi |
| B. Emergency Rule: House Bill 1751, Sam's Law | Vice President Gilmore English |
| C. 2023 Board Meeting Calendar Approval | Board Members |
| D. ACCT Voting Delegate | Board Members |
| 5. DISCUSSION/REPORTS | |
| A. Administration/Finance | |
| 1. Monthly Finance Report | Vice President Jackson |
| B. President's Report | Dr. Yoshiko Harden |
| 6. BOARD of TRUSTEES | |
| A. Trustee Tuesday, October 11, 2022 | Information |
| B. Board Liaison- Open Positions | |
| 1. Primary and Secondary, Legislative Action Committee (LAC) | |
| 2. RTC Advisory Council Liaison | |
| 3. RTC Foundation Liaison | |
| C. Trustee Recruitment | Dr. Yoshiko Harden |
| D. Board Meeting Survey | Board Members |
| 7. MEETINGS | Information |
| A. Regular Board Meeting – November 16, 2022 | |
| 8. ADJOURNMENT | ACTION |

EVENT REMINDERS

ACCT Leadership Congress | Oct. 26-29, 2022 · Marriott Marquis · NY, NY

ACT Fall Conference & Legislative Action Committee Retreat · Nov. 17-18, 2022 · Hilton · Seatac, WA

ACT New Trustee Orientation · Jan 23, 2023 · Olympia Hotel · Olympia, WA

ACT Transforming Lives Award Dinner · Jan 23, 2023 · Olympia Hotel · Olympia, WA

Renton Technical College
Board of Trustees Meeting
October 19, 2022

AGENDA ITEM: **1. CALL TO ORDER**

SUBJECT:

BOARD CONSIDERATION	
X	Information
	Action

BACKGROUND:

The Board Chair will carry out the Notation of Quorum, call the meeting to order.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
October 19, 2022

AGENDA ITEM: 2. ADOPTION OF MINUTES

SUBJECT:

BOARD CONSIDERATION	
	Information
X	ACTION

BACKGROUND:

The following meeting minutes are attached for approval by the Board of Trustees.

- A.** September 21, 2022 Retreat and Regular Meeting

RECOMMENDATION:

Approval as presented.



MEETING MINUTES

I. BOARD RETREAT – PART 1

1. CALL TO ORDER

Vice Board Chair Frieda Takamura called the meeting to order at 9:00 a.m. with no quorum. At 10:50 a.m. Trustee Jessica Norouzi arrived at which time quorum was made.

2. 2021-2022 BOARD SELF-EVALUATION

The Board of Trustees discussed the self-evaluation for 2021-2022 with the option of continuing the discussion at a future board meeting.

3. ICE BREAKER

Executive Director for the Puget Sound Educational Service District, Felis Peralta, was invited to work with the board and president on Equity, Diversity and Inclusion planning for the college. Executive Director Peralta shared a slide presentation to assist in developing guiding values with Trustees and Dr. Harden.

4. THE ROLE OF THE TRUSTEE

This topic was deferred to a future meeting of the board.

5. STRATEGIC PLAN DISCUSSION

This topic was deferred to a future special meeting of the board to be scheduled before the regular October 19, 2022, regular board meeting.

6. ANNUAL GOAL SETTING

This topic was deferred to a future special meeting of the board to be scheduled before the October 19, 2022, regular board meeting.

7. TRAINING

Assistant Attorney General John Clark presented training for Trustees and Dr. Harden on the Open Public Meetings Act and Public Records.

8. ADJOURNMENT

There being no further business, Vice Board Chair Takamura adjourned the Board of Trustees at 2:45 p.m. and until the start of the Regular Board Meeting scheduled to begin at 3:00 p.m.

II. REGULAR MEETING – PART II

1. CALL TO ORDER

Vice Board Chair Frieda Takamura called the meeting to order at 3:00 p.m. Notation of quorum was made. The RTC Land acknowledgement was noted with the consideration for reviewing how best to share this information at future RTC Board meetings, per Vice Board Chair Takamura.

Vice Board Chair Frieda Takamura introduced new RTC President, Dr. Yoshiko Harden who has a rich twenty-two-year career in the Community and Technical College system in Washington state. Dr. Harden comes most recently from serving as the interim President at Seattle Central Community College (SCCC) and prior to that she served as Vice President of Student Services at SCCC. Dr. Harden has served on the leadership, Equity, Diversity, Inclusion (DEI), and bargaining teams at Bellevue Community College and Highline Community College. Vice Board Chair Frieda Takamura introduced New Trustee, Jessica Norouzi who was in attendance for her first RTC board meeting. Trustee Norouzi stated that it was her privilege and honor to serve on the board.

2. ADOPTION OF MINUTES

Vice Board Chair Takamura asked for a motion to approve the following minutes:

A. June 15, 2022 – Regular Meeting

Trustee Unti introduced a motion to approve the meeting minutes for the regular meeting held on June 15, 2022, as presented. Trustee Norouzi seconded; motion carried.

3. COMMUNICATIONS

A. General Information/Introductions Dr. Harden introduced Doris Martinez, Executive Director of DEI who started at RTC September 1. Director Martinez is RTC's inaugural DEI Executive Director. She comes most recently from Highline Community College where she served as Associate Dean. Director Martinez comes with board leadership experience in inclusivity, equity, diversity and student services. Vice President of Student Services Gilmore-English introduced three new employees. Julie Darrah-Cappelli, Veterans Services and Agency Fund Manager who has decades of experience and began at RTC in January and has now transitioned into a permanent role. Eva Juarez, Director of Outreach and Recruitment who started at RTC in August and most recently comes from Bellevue Community College where she oversaw outreach efforts and has over twenty-two years of experience. Kellie Luther, High School Program Outreach and Recruitment Manager, who will focus on K-12 recruitment efforts, is filling the proviso position and comes from the Renton School District with fifteen years of experience there. Dr. Delaney introduced four new staff members. Interim Dean of Nursing, Terry Trillo postponed retirement to take the role at RTC. Interim Dean of College and Career Pathways (CCP), Ali Cohen, who has been working with RTC's high school programs and provides a tremendous background in CCP, grants and technical expertise that is much needed in the role. Interim Associate Dean Samantha Nelson, who stepped up from her current Student Services role, effective October 1. Director of the Center for Innovative Teaching and Learning, Christie Fierro, who began with RTC over the summer and has a wealth of experience in the instructional technology field.

B. Correspondence There was no correspondence.

C. Public Comments from the Audience There were no public comments.

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September 21, 2022**

- D. Associated Student Government (ASG) Associate Dean of Student Engagement and Retention Wade Parrott shared updates from ASG and Student Leadership. The ASG office is staffed with two FT staff: Director Walter Lutsch and Administrative Assistant Mary McGee. Once the ASG President and Vice President roles are filled, the office will be fully staffed with five. New Student Orientation (NSO) occurred in-person September 14 with approximately two hundred students attending in-person. Student Services toured approximately fifty students to get their laptops, ID cards. A virtual NSO had approximately one hundred and fifty students. Surveys were sent to students after the NSO sessions, and feedback will be shared at a future board meeting. Associate Dean Parrott shared information regarding two scholarships. The Transforming Lives Award, which is accepting applications from students whose lives have been transformed by attending a Washington state community of technical college. RTC Trustees will review and make recommendations for the statewide award at the October board meeting. The RTC nominee will be awarded \$250 through the RTC Board Scholarship fund, with an additional amount awarded to final selected student nominee(s) at the state level. The Phi Beta Kappa scholarship will accept four academic nominees this year: two from students who will be entering the workforce and two from students looking to transfer to continue their education. The Phi Beta Kappa scholarship offers up to \$5k in potential scholarship awards.
- E. Renton Federation of Teachers RFT President Donna Maher welcomed all into fall quarter and reported on concerns related to ctLink, Canvas and RTC’s technology in general. President Maher shared a letter which offered a positive note in assuming good intent.
- F. Written Communication Reports Reports were included in the board packet.

4. ACTION ITEMS

- A. Project Scope and Program Reduction Approval: Allied Health Sciences Center
Trustee Norouzi introduced a motion to approve the reduction of project scope for the Allied Health Sciences Center as proposed, seconded by Trustee Unti; motion carried.
- B. Draw Request Approval: Innovation Fund, FY 2022-2023
Trustee Unti introduced a motion to approve the Innovation Fund Draw Request for FY 2022-2023, as proposed, seconded by Trustee Norouzi; motion carried.

5. DISCUSSION/REPORTS

- A. Budget Update - Monthly Operations Vice President Jackson shared the financial information for the month ending July 2022. RTC should be at approximately 8.3% of revenues and expenses. RTC is currently approximately 5.9% of revenues. Revenues are down approximately \$6.2M from year over year, due to the lost HEERF funds and the Scott/Jewitt donation. Tuition collection is up because of timing and booking of tuition revenues and not because of enrollment. FTE is down approximately 10% overall and 16% for tuition paying from the previous year even though headcount is up by about two hundred students. It should be noted that current students are taking about two credits fewer per student on average. Food services is \$22K higher this July than July 2021 and still significantly lower than pre-pandemic sales. Expenses are approximately 6.5% and \$450K less for July 2022 compared to July 2021. Salaries and benefits are up about \$137K for July 2022 compared to July 2021. Financial

**Board of Trustees –Retreat and Regular Meeting
September 21, 2022**

aid dropped by \$310K due expending all student HEERF funds. Total cash and College reserves are approximately \$22.9M. Trustee Unti expressed his appreciation for VPA Jackson's presentation and consistently clear format in sharing this information.

- B. President's Report** Dr. Harden provided her initial report since joining Renton Technical College in July. She met with RTC Trustees and has begun to build those relationships. Dr. Harden is spending time getting to know people at RTC, learning what is working and not working at the college. The Cabinet has been supportive and is a wonderful team to work with as she comes into her role. Deepening the equity work and community engagement provides excitement on campus and Dr. Harden is eager to spend more time with DEI Executive Director, Doris Martinez, in developing this work. Technology solutions at RTC continue to be identified and worked on. Dr. Harden reviewed the SBCTC FY2023-24 Operating and Capital legislative budget and will be looking for trustees, staff and students to join her in advocating for RTC in Olympia during the session this year. Dr. Harden thanked Vice Board Chair Takamura for joining the Fall Kickoff and Foundation Director, Carrie Shaw for the wonderful event, noting her delight in seeing so many people in the RTC cafeteria for Kickoff. Dr. Harden and other Cabinet members will attend the Kent Chamber Gala September 24 and the Northwest Alliance for Education luncheon on October 4. RTC Foundation Director, Carrie Shaw organized an introductory lunch for Dr. Harden and Chamber of Commerce Presidents. Dr. Harden reported that she completed her Aspen Fellowship this summer and presented her capstone project, addressing trends in Black male college enrollments, which are down, and especially during COVID. Her project has specific applications toward technical colleges as they tend to draw higher number of male students. Dr. Harden continues to monitor Governor Inslee's COVID proclamation with regards to higher education, masking, and vaccinations. Dr. Harden is being set-up as the new RTC President on social media and welcomes all to follow her.

Dr. Harden reported on the four priorities that the SBCTC included in the FY2023-24 Budget proposal for the legislature:

- 1) Provide fully funded competitive compensation for faculty and staff.
- 2) Advance Equity, Diversity and Inclusion: This request looks for specific amounts assigned to each college to expend as per their needs dictate.
- 3) Provide increased funding for Workforce Development Programs: A challenge for all the colleges since these high-demand programs are required in industries to maintain skill levels, but this comes with high-costs.
- 4) Provide increased funding to expand Learning Technology: This requests funds an array of components and training to foster student success and staff/faculty development.

Vice Board Chair Takamura thanked all in advance who may join legislative events in Olympia. Trustee Unti is excited that Dr. Harden is onboard and offered her his support, asking Dr. Harden how he and others might be of assistance now. Dr. Harden requested for people to let her know about specific groups or people in the community that may be beneficial for her to meet with and to offer to make introductions. Vice Board Chair Takamura reaffirmed the rule of no surprises for Trustees and all to provide advance information and symbiosis as Dr. Harden comes into her Presidency.

6. BOARD of TRUSTEES

- A. Trustee Tuesday, September 13, 2022** Board Secretary Alanna Malone provided a report on the Trustee Tuesday meeting which featured new Executive Director of the SBCTC, Paul Francis. Executive Director Francis spoke about his background and his plan and goals as

**Board of Trustees –Retreat and Regular Meeting
September 21, 2022**

he comes into his new role and detailed the SBCTC’s FY2023-24 legislative budget proposal. He stated that he will visit every Community and Technical College in the state in his first year of his service.

- B. Transforming Lives Committee Selection** Vice Board Chair Takamura reported that she and Trustee Norouzi comprise the committee for application review and selection with recommendations for nominee advancement to be offered at the October 19 Board Meeting.
- C. Board Liaison Roles** Liaison role assignments are deferred until there is a full board of trustee and with Board Chair Entenman’s input. Volunteers will be accepted to fill the duties as specific requirements are needed. Dr. Harden reported that former Trustee, Shaunie Wheeler-James, will continue to serve on the RTC Advisory Council and that these meetings will be scheduled for the current academic year very soon. Trustee Norouzi stated her interest in serving in the RTC Advisory Council Liaison role.
- D. Trustee Recruitment** Dr. Harden provided an update on trustee recruitment, noting Trustee Unti’s continuance on the board until a suitable replacement is named. Dr. Harden is working with local labor leaders, including former Trustee Wheeler-James, to identify potential applicants to fill the labor seat on the RTC Board.
- E. Board Meeting Schedules 2023** Vice Board Chair Takamura thanked Board Secretary Alanna Malone and Dr. Harden for the 2022-2023 draft Board Meeting and Study Session calendars and especially the scheduled tenure sessions for this year.
- F. Board Meeting Survey** Trustees thanked Vice Board Chair Takamura for stepping in to chair the Board Meeting for Board Chair Entenman. During the upcoming legislative session, Vice Board Chair Takamura may be stepping in more frequently since Chair Entenman may be occupied with her official legislative duties.

7. MEETINGS

- A.** A special board meeting will be scheduled prior to the next regular board meeting.
- B.** The next regular board meeting is scheduled for October 19, 2022.

8. ADJOURNMENT

There being no further business, Trustee Unti moved to adjourn the Board of Trustees’ regular meeting at 4:33 p.m., seconded by Trustee Norouzi; motion carried.

DEBRA ENTENMAN, Board Chair
Board of Trustees

YOSHIKO HARDEN, President
Board of Trustees

Renton Technical College

Renton Technical College
Board of Trustees Meeting
October 19, 2022

AGENDA ITEM: 3. COMMUNICATIONS

SUBJECT:

BOARD CONSIDERATION

X Information

Action

BACKGROUND:

- A. General Information/Introductions
- B. Correspondence
- C. Public Comments from the Audience
- D. Associated Student Government
- E. Renton Federation of Teachers
- F. Written (and video) Communication Reports

RECOMMENDATION:

None.

Administration and Finance Report
Renton Technical College Board of Trustees
October 19, 2022

Financial Report

- For month ending August, we are 16.7 percent through the year. Revenue collection is about 13.9 percent. As you can see from the reports, tuition and fees are up by \$269K from August 2021. This amount is \$274K less than last month. The increased in tuition collect through August is not because of additional enrollments but from when revenues are collected and recognized. Scholarships and Student Loan funds are down about \$217K due to having spent out our student portion of HEERF funds. Overall revenue is down \$9.0M from last August to this August. This decrease is mainly from having already claimed our portion of CRRSA and CARES funding as well as the donation from Scott/Jewitt.
- Expenses are about 13.2 percent. Expenses are about \$7.9M through August compared to this time last year of \$6.7M last year. Financial aid awards are up this year by \$942K compared to last year at this time. Salary and benefits are \$308K higher due to the retention of ctclink staffing as well as positions added due to legislative provisos.
- Our ending cash balance including the Scott/Jewitt donation is about \$22.6M.

Business Office

- Interviewing for the temporary backfill Fiscal Specialist position
- Revamping and reposting the Purchasing Agent position.

Food Services & Rentals

- We have a proposal from STEM Partners Innovation Network (SPIN) to rent a large space at the Annex Bldg. That would create a nice community-based hub of non-profit organizations at this facility. Our other tenants are: Renton Community in Schools and Renton Innovation Zone Partners (RIZP).
- Catering department is seeing a large increase of business recently. Numerous local businesses are ordering company holiday parties this year. Business is picking up, but hiring student/staff for catering staff is challenging.
- Hosting an Artist Reception on Saturday, Oct. 8th for the new local artist sharing her beautiful art work in our Culinaire Room. Everyone is welcome to stop by and meet the artist Teresa D'Ambrosio.



New Bio_Teresa
DAmbrosio 2022 Sep

PDF Link to New Bio Teresa DAmbrosio

Facilities & Capital

Minor Capital Program Projects for Current Biennium (2021-2023):

Projects in this category are more discretionary in nature and are not restricted to repairs.

- **Sound System Enhancement in Cafeteria** – This project has just been approved, and the IT department will be exploring options for project delivery. The project shall be funded by Capital Funds.
- **Campus Irrigation System Upgrades** –*Status: Completed included As-Built Drawing submission and owner training.*
- **Computer Network Technology Remodel**- The north end of the First Floor of Bldg. J and two other classrooms on the first floor will be remodeled to update the appearance and improve efficiency in this program. This project will be conducted in two phases, with the first phase focusing on the Instructor Offices area and the second phase of the project will occur next biennium, focusing on the entryway and classrooms/labs. *Status: design is in progress. Project estimates were submitted this week, building permit applications to be submitted later this week, permit issuance customarily takes 5 weeks, publication of bidding documents in two weeks, a site walk-through for interested contractors is scheduled for Nov. 1st, and bid opening is scheduled for Nov. 15th.*

Minor Capital Repair Projects for Current Biennium (2021-2023):

- **Dental Floor Replacement Project** – A flooring contractor on the state purchasing list has been selected, a product has been selected by the Dental Program, and work is scheduled to start Thursday, September 8th. Maintenance Dept. has removed the operatory dental chairs in preparation for the flooring installation. *Status Update: project has been completed, and additional work to move in-floor electrical connections and outlets was needed as was cutting down a number of doors.*
- **Resurfacing Roof at the Annex** – The roof and parapets are past the useful life and prone to leakage. The college has received an allocation to replace the upper portion of the roof this biennium and is slated to receive funds to replace the lower roof next biennium. The project has been granted substantial completion with punchlist items being corrected, and the contractor is finalizing the submission of Operation and Maintenance Manual, owner training, and warranties. *Status update: Walk-off pads were added by change order in order to preserve the life of the roof, and final punchlist items are being completed. The manufacturer is performing their re-inspection of the roof at the end of the month before approving the work and issuing the required warranties.*
- **Bldg. B Boilers Replacement** – The double boilers in the two-story wing of Bldg. B, Allied Health Center, are funded for replacement. The Department of Engineering Services Small Works Roster was used to solicit bids under the design and contract administration services of the campus architects (Rolluda Architects) and their engineering consultants. Several delays in production of equipment were encountered. *Status update: Work is substantially complete, and the system is operational. Close-out in progress.*
- **K1 & K2 Furnace Replacements** – Nine (9) gas fired ceiling mounted furnaces are to be replaced during Winter Break of 2022 for all but one of the units, with a high-efficiency, quieter unit being installed in May, 2023, over the classroom of the MLR shop. Funds to support this project are to be moved from lower priority repair projects that received funding. *Status update: Supply problems with one Air Handling unit have been*

encountered, so the design team is exploring moving that unit to an adjacent area and substituting a unit that is more readily available and will not have the same low-noise requirements of the original unit.

Major Capital Growth Projects in Pre-Design/Design Phases for Current Biennium (2021 - 2023):

The pre-design and design portions of a new Health Sciences Center have been approved by the state legislature. The architectural firm of Schreiber, Starling, and Whitehead Architects, together with a core committee from the college are working on programming, planning, and conceptual design services necessary for executing and documenting the OFM predesign process. This includes Project Analysis, Program Analysis, Site analysis, Budget Analysis, Master Plan Analysis, Facility Operations Analysis, and coordination of various subconsultants and studies as warranted to complete the predesign for the Health Sciences Center. Predesign is slated for completion in early 2022, and upon approval by SBCTC, the design portion will follow and be completed by the end of the current biennium, June 30, 2023. Pre-design is ongoing. An online meeting with the Sunset Area Transformation Resource Council occurred on Thursday evening, March 3rd, and the project was presented to the council for considerations and comment by our architect, college President, and others in the steering committee. The Pre-Design has been submitted to OFM for their review and approval. Design Phase follows immediately with a due date for submission of June 30, 2023. A revision to the programs being served has been submitted to OFM with Board Approval for the change. *Update:* OFM has approved the predesign for the Health Sciences Center project. *The design funding has been requested to be released to the college.*

Infrastructure Projects for Current Biennium (2021 - 2023):

The college has received funding for the following project and the DES on behalf of the college is contacting the state on-call civil engineering firm to start investigation and design.

- **Replace aging storm water system on campus** – Some storm system jetting of lines has been completed to determine if the drain lines were merely clogged or in need of repair/replacement. Fortunately, the jetting successfully cleared the blocked lines. Camera work is being planned for the storm water lines in the middle portion of campus to determine their condition and assess the need for replacement. The college has received a proposal from the Civil Engineer to oversee the investigation and to incorporate the findings into design document, cost proposals, and a schedule. Camera work of existing lines in order to determine condition has been expanded to include additional storm lines that run along the western edge of campus has been performed, the college has been supplied with maps and videos of the storm drain systems and advised of its condition in a debriefing meeting. The results have been turned over to the Director of Maintenance and Grounds, who participated in the debriefing session. *Status: The project is being implemented for completion prior to the end of the biennium. Surveying and site assessment (locates) and incorporation of that data is in progress.*

Capital Funding requests:

- The College is submitting a funding request for a Replacement Project in the upcoming budget cycle. RTC is working with Schreiber, Starling, and Whitehead (SSW) Architects to submit a Project Request Report (PRR) for a proposed Trades and Industries Building. The proposed building would house Welding, Aerospace, Commercial Building Engineering, Mechatronics, and Machining. We have met with each program intended to occupy the

replacement building to determine their needs and the architects Mary Jo Lux and Ross Whitehead of SWW are establishing the necessary parameters of the proposed facility to accommodate those needs. *Status: The PRR was graded and ranked among the projects submitted statewide and the RTC application was ranked second among approximately twenty (20) submissions.*

Other Projects:

- **Energize Eastside** – The Puget Sound Energy project to replace the high-power electrical distribution poles and lines that run north and south across the student parking lots on campus has begun and the first phase is complete. *Status: Work by PSE is completed. Artwork will be installed and funded by PSE on the pole bases as part of the project. The college Arts Commission and other college representatives worked with the artist to collaborate on a design, which has been approved, and involves the themes of education, diversity, and inclusion. Update: PSE just took final measurements of the poles in order to print the artwork in the correct size, and printing the wraps for the for the poles was to occur last week and this week. They will keep us updated on estimated install date.*
- **COVID HVAC and Air Filtration Mitigation Project** – Funding has been approved to increase air ventilation and to upgrade the HVAC filters to higher MERV rated filters in selected campus buildings. MERV 11 filters have been ordered by the maintenance department and are responsible for implementing their installation in mechanical units that are equipped to receive them. A controls contractor on a service agreement with the college has had their contract expanded to include modifying mechanical ventilation settings and schedules, and buildings which are suitable for increasing ventilation rates have been increased at this time. *Status: HVAC control settings for various buildings have been finalized and implemented at this time by our Controls Contractor via a service agreement. Air Filters have been received and installed for those buildings which will accommodate filters with a higher Merv rating. Currently still in effect.*
- **Machine Technology Grant for new CNC machines** – planning has begun, and an initial walk-through conducted to apply for an equipment grant for three (3) new CNC lathes to replace older CNC machines. A large window assembly separating the CNC Lab from the larger MTech lab will be removed and made into a passageway to improve access, sight lines, and occupant flow between the shops. *Status update: Cost proposals for both the electrical work associated with the new CNC Machines and removing a window assembly separating the shops to facilitate installation have been turned over to the program. Removal of the window assembly has been completed this summer.*
- **Replace and Expand Colleges Vehicle Charging Stations** – the 2 existing stations were destroyed due to a vehicular accident. The college has met with an engineering firm to assess options and is in the early stages of initiating an agreement for services for the selection and installation of new stations, to be placed at ex. location. *Status Update: Awaiting Business Office review and approval of the consultant's proposal for professional services before proceeding.*

Institutional Research
Renton Technical College Board of Trustees
October 19, 2022

Institutional Research

The Office of Institutional Research (IR) has continued its efforts to improve institutional effectiveness by supporting programs, units, cabinet, and committees for their planning, assessment, and data-informed decision makings for RTC Mission fulfillment:

- The new Director of Institutional Research & Effectiveness has begun work on updating unit planning activities based on NWCCU accreditation visit feedback from Spring 2021. The 2022-2024 plans will align with the college's bridge strategic plan priority activities and annual budget planning.
- The Institution Review Board (IRB) has convened for the first time this academic year and has planned quarterly meetings and trainings for the 2022-2023 academic year.
- The IR team has continued to update dashboards based on ctclink data structures and update PS queries as needed. They have redesigned the Strategic Monitoring Report to include a dynamic dashboard with dataLink data.
- The Institutional Research Manager has completed and presented work for the SDP Harvard Project. This work consists of multiple dashboards utilizing predictive models to visualize students' journey through RTC. They also continued to work on the Data Equity Fellowship with NWCCU.
- The Business Systems Analysts have continued to work with ctclink leads and SMEs on streamlining business processes and improving efficiency. This includes pulling queries, creating reports, and developing tools to help staff work more efficiently with ctclink. They have also been supporting students via Service Desk tickets and support rooms/Zoom Lobby.
- The team continues to support the college in all of their reporting, data, and ctclink needs.



Instruction Report
Renton Technical College Board of Trustees
October 19, 2022

Instruction Board Report

This month, VPI Stephanie Delaney updates the Board on the Industry Connection Dinner and highlights some recent partnerships with our local community. <https://youtu.be/OuEprIAyfEM>

The following personnel actions occurred during September 2022 and are presented for the Board of Trustees' information.

AFT	Effective Date	Position	Department
- Hires / Changes in Position			
Huy Huong	9/1/2022	Custodian I	Custodial
Darrel Wilson	9/16/2022	Maintenance Mechanic 3	Facilities
Steven Philpot	9/7/2022	Custodian I	Custodial
-Separations			
none			
WFSE	Effective Date	Position	Department
- Hires / Changes in Position			
Denise Levine	9/6/2022	Administrative Assistant 5	General Education & Transfer
Mary McGhee	9/13/2022	Office Administrative Specialist	Student Leadership and Programs
-Separations			
Amber Farino	9/30/2022	Administrative Assistant 5 / Workforce	Advanced Manufacturing
Yin Wong	9/30/2022	Worksource Specialist	College & Career Pathways
Prof Tech	Effective Date	Position	Department
- Hires / Changes in Position			
Hastie Hameed	9/1/2022	Interim Security Field Supervisor	Campus Security
Kellie Luther	9/12/2022	High School Programs Outreach & Recruitment Manager	Student Services
Tatiana Lightfoot	9/1/2022	Clinical Placement Associate	Allied Health
-Separations			
none			
Exempt / Administrative	Effective Date	Position	Department
- Hires / Changes in Position			
Ali Cohen	9/16/2022	Interim Dean of College & Career Pathways	College & Career Pathways
Doris Martinez	9/1/2022	Executive Director of DEI	DEI
Lia Homeister	9/1/2022	Director of Institutional Research and Effectiveness	Administration
Teresa Trillo	9/1/2022	Interim Dean of Nursing	Nursing
-Separations			
Alexandra Abyeta	9/30/2022	Director of I-BEST & Civics	College & Career Pathways
Indra Pelaez	9/9/2022	Dean of College & Career Pathways	College & Career Pathways
Sofia Marshak	9/6/2022	Associate Dean of College & Career Pathways	College & Career Pathways
RFT	Effective Date	Position	Department
- Hires / Changes in Position			
Adela Saenz	9/13/2022	Full time faculty / Bilingual HS Completion	College & Career Pathways
Aleksandr Derlyuk	9/20/2022	Part time faculty / Machine Technology	Workforce, Trades & Economic Development
Alicia Bones	9/16/2022	Part time faculty / English	General Education
Bao Dao	9/13/2022	Full time faculty / Machining Technology	Workforce, Trades & Economic Development
Barbara Fuller	9/13/2022	Full time faculty / Mathematics	General Education
Christopher Johnson	9/16/2022	Part time faculty / Mechatronics	Survey Engineering
David Meyers	9/13/2022	Full time faculty / Welding	Advanced Manufacturing
David Zou	9/13/2022	Full time faculty / Math	General Education
Fatih Killi	9/13/2022	Full time faculty / I-BEST Adult Basic Education	College & Career Pathways
Fatima Rodriguez	9/16/2022	Part time faculty / Medical Assistant	Allied Health
Haris Mujahid	9/14/2022	Part time faculty / Accounting	Business and IT
Jackie Hudspeth	9/13/2022	Full time faculty / English	General Education
Lance Arnold	9/14/2022	Full time faculty / Anesthesia Technologist	Allied Health
Mitchell Evans	9/19/2022	Part time faculty / Mechatronics	Advanced Manufacturing
Priscilla Manickam	9/13/2022	Full time faculty / Medical Assistant - Evenings	Allied Health
Wheeler Trinh	9/13/2022	Full time faculty / Automotive Technology	Automotive
William Cram	9/13/2022	Full time faculty / Computer Science	Business & IT
Yasmin Ali	9/13/2022	Full time faculty / Nursing	Nursing
-Separations			
none			
	Monthly Total Hires	% of Diverse Hires YTD	
Full time	24	51%	
Part time	6	50%	



RTC Foundation Report Renton Technical College Board of Trustees October 19, 2022

Scholarships and Events

Winter 2023 Scholarship Cycle

The online applications have opened for winter quarter scholarships. New Scholarship & Grants Manager, Ivonne Pereira is scheduling workshops and shadowing other Foundation staff to work with applicants and build awareness of the scholarships with students and staff. Application closes Oct. 31st.

Donor gatherings with President Harden

Three donor events are scheduled this month to introduce Dr. Harden to local business and longtime supporters of the College. The luncheon/dinners are small and designed to encourage conversation around RTC's future and give donors an opportunity to share about their history with the College.

Upcoming Events: Thanksgiving Pie Project and March 4th – Student Success Celebration:

The RTC Bakery will once again be providing Thanksgiving pies with proceeds going toward the Foundation's Life Essentials Grant. Planning has started for the March 4th, Foundation's flagship fundraising event for scholarships. Invitation Home is the premier sponsor at the \$10,000 level.

Life Essentials Grant

Student requests for gas and grocery gift cards jumped 67% during the FY21-22. The Foundation provided \$51,605 in total grants to 221 students. The high level of grant requests, have continued fall quarter. Inflation, gas prices, and the high cost of living in King County continue to put strain on students. The Foundation is working on additional grants to keep the fund viable throughout the year.

Development & Community Engagement:

- Andy Rottler, President of Rottler Manufacturing and RTC alumnus was on campus for a tour of the machining and mechatronics programs. Rottler Manufacturing sponsors an annual scholarship for machining and manufacturing students.
- Microsoft Philanthropy representatives were on campus to visit with students and faculty around the Secure A Future Experience (SAFE) grant project.
- The Foundation co-hosted and Board members attended the *Industry Appreciation Dinner* on campus Oct. 11th to honor and network with members of Advisory Committees.
- The Foundation sponsored a table for staff and faculty, including Dr. Harden at the Kent Chamber of Commerce gala Sept. 24th and provided desserts from the RTC bakery for the dessert dash. Carrie Shaw, Executive Director serves on the chamber Board shared about the KCC's efforts to provide financial literacy workshops, career exploration, and job fairs.

Payroll giving campaign

This year's "5 UP" giving campaign for staff is off to a great start with 23 new pledges and 9 increases in monthly giving. Goal is \$33,000 total payroll giving for the 22-23 academic year – a 10% increase over FY21-22. Current projections put the total at \$32,898 – so a few more "5 Ups" to go!



Guided Pathways: Program Maps

Dr. Isadora Jimenez-Hidalgo, our Guided Pathways Program Manager, has been leading the college through the process of creating program maps. Program maps are an integral component of Guided Pathways. Program maps show which courses to take, and in what sequence. Certain courses may be flagged as “critical milestones” with recommended or required GPAs. Students can still take different courses, but the map is a default plan that keeps them on task. The maps are useful tools that students, faculty, and support staff alike can use to keep students on their path.

The maps being developed for RTC’s programs are comprehensive and will include important course sequencing information, along with general program info, and textbook, supplies, and cost details. Ultimately, these maps will be forward facing and accessible on our website. During the first two Friday’s in October, Isadora facilitated drop-in program map review sessions that instructional faculty and support staff were invited to attend. During these sessions, 14 programs completed their program maps review process. These reviews will ensure accurate information on the program maps and will help students with their educational plan and selecting appropriate courses to meet their program requirements. The goal is to have all program maps reviewed and finalized by the end of fall quarter.

Professional Development

Also related to our continued Guided Pathways implementation is professional development for staff and faculty. On Friday, facilitators from Florida Atlantic University’s Office of Appreciative Education are providing an introductory training on Appreciative Advising during the October Student Services Division meeting. When we wrote for the College Sparks grant, we deliberately included this specific training. Appreciative Advising (AA) is about creating a space for conversations with students. It is an approach that grew out of Appreciative Inquiry and is based on asking positive, open-ended questions to learn more about student’s goals, strengths, and interests. AA aims at building positive relations with students, fostering their self-confidence and self-advocacy. Its six phases focus on the strengths and potential of students. This advising theory-to-practice framework has been empirically related to student retention and completion. Our professional advising staff will engage in the complete training to become certified appreciative advisors, fundamentally incorporating it into our advising model at RTC.

AGENDA ITEM: 4. ACTION

SUBJECT:

BOARD CONSIDERATION	
Information	
X	Action

BACKGROUND:

A. ACT Transforming Lives – Student Award Selection

Following review of six (6) student applications for this award, Trustees Takamura and Norouzi will present recommendations to fellow Trustees for a vote.

B. Emergency Rule: House Bill 1751, Sam’s Law

Vice President Gilmore English will present a summary of proposed changes to the College’s Student Code of Conduct so that RTC’s rules comply with Sam’s Law which requires each Washington IHE to implement anti-hazing programming for employees and students. The law also requires IHEs to publish an annual report identifying student organizations, athletic teams, and living groups found responsible for engaging in hazing. A memo detailing the changes and the proposed emergency rules are attached.

C. 2023 Board Meeting Calendar Approval

The draft Board meeting calendar for calendar year 2023 is attached for Board approval.

D. ACCT Voting Delegate

Board members will determine a trustee voting delegate for the 2022 ACCT Leadership Congress, October 24-29 in New York City. Board Chair Entenman and Trustee Norouzi are both registered attendees.

RECOMMENDATION:

Motions required.



Memorandum

Office of Student Services

To: Renton Technical College Board of Trustees

From: Jessica Gilmore English, Vice President of Student Services

Date: October 19, 2022

RE: HB 1751 Anti-Hazing ("Sam's Law") Emergency Rule

The Washington State Legislature passed HB 1751, anti-hazing legislation, during the 2022 legislative session. This legislation is also referred to as "Sam's Law" in memory of Sam Martinez, a freshman at Washington State University who died of alcohol poisoning at a fraternity party in November 2019. The new law updates the definition of hazing and requires institutions of higher education (IHEs) to implement anti-hazing programming for employees and students. It also requires IHEs to publish an annual report identifying student organizations, athletic teams, and living groups found responsible for engaging in hazing.

Elements of the legislation IHEs must implement

- New definition of hazing
- Employee training and mandatory reporting
- Hazing Prevention Committee
- Hazing reporting
- Hazing prevention policy statement
- Hazing prevention procedure
- Student Conduct Code revisions

Next Steps

The Board materials include proposed changes to the College's Student Conduct Code so that our rules will comply with Sam's Law. The College is requesting that the Board approved these changes as emergency rule changes. Under the process for emergency rules, these rules can become effective upon approval by the Board and filing with the Washington Code Reviser. Emergency rules are good for 120 days. The College is also going through the regular rulemaking process to make these rules permanent. That regular rulemaking process will involve a public hearing and allow for input from our students.

The College requests the Board approve the suggested motion below:

I move that the Renton Technical College Board of Trustees adopt as emergency rules the changes to the Renton Technical College Student Conduct Code and Hearing procedure as presented in the Board materials, and that such emergency rules are necessary to comply with Washington State House Bill 1751 known as "Sam's Law," and that the emergency rules will become effective upon filing with the Washington Code Reviser.

Attachments (1):

Renton Technical College Anti-Hazing Emergency Rules – Student Rights and Responsibilities

**RECOMMENDED EMERGENCY RULE CHANGES TO STUDENT CONDUCT CODE AND HEARING
PROCEDURES FOR COMPLIANCE WITH SAM'S LAW**

WAC 495E-110-030 Prohibited Student Conduct

The college may impose disciplinary sanctions against a student or Student Group, who commits, attempts to commit, aids, abets, incites, encourages, or assists another person to commit, an act(s) of misconduct, which include, but are not limited to the following:

1. . . .

9. **Hazing.** ~~Hazing includes, but is not limited to, any initiation into a student organization or any pastime or amusement engaged in with respect to such an organization that causes, or is likely to cause, bodily danger or physical harm, or serious mental or emotional harm, to any student.~~
 - (a) Hazing is any act committed as part of
 - (1) a person's recruitment, initiation, pledging, admission into, or affiliation with a student group, or
 - (2) any pastime or amusement engaged in with respect to such a student group;
 - (3) that causes, or is likely to cause, bodily danger or physical harm, or serious psychological or emotional harm, to any student.
 - (b) Examples of hazing include, but are not limited to:
 - (1) Causing, directing, coercing, or forcing a person to consume any food, liquid, alcohol, drug, or other substance which subjects the person to risk of such harm;
 - (2) Humiliation by ritual act;
 - (3) Striking another person with an object or body part;
 - (4) Causing someone to experience excessive fatigue, or physical and/or psychological shock; or
 - (5) Causing someone to engage in degrading or humiliating games or activities that create a risk of serious psychological, emotional, and/or physical harm.
 - (c) "Hazing" does not include customary athletic events or other similar contests or competitions.[2]
 - (d) Consent is not a valid defense against hazing.

WAC 495E-110-050 Statement of Jurisdiction

- ~~(1) The student conduct code shall apply to student conduct that occurs:~~
- ~~(a) On college premises;~~
 - ~~(b) At or in connection with college sponsored activities; or~~
 - ~~(c) To off-campus conduct that in the judgment of the college adversely affects the college community or the pursuit of its objectives.~~
- ~~(2) Jurisdiction extends to, but is not limited to, locations in which students are engaged in official college activities including, but not limited to, foreign or domestic travel, activities funded by the associated students, athletic events, training internships, cooperative and distance education, online education, practicums, supervised work experiences or any other college-sanctioned social or club activities.~~
- ~~(3) Students are responsible for their conduct from the time of application for admission through the actual receipt of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment.~~
- ~~(4) These standards shall apply to a student's conduct even if the student withdraws from college while a disciplinary matter is pending. The college has sole discretion, on a case by case basis, to determine whether the student conduct code will be applied to conduct that occurs off campus.~~

1. The student conduct code shall apply to conduct by students and student groups that occurs:
 - (a) on college premises; or
 - (b) at or in connection with college sponsored activities; or
 - (c) to off-campus conduct that in the judgment of the college adversely affects the college community or the pursuit of its objectives.
2. Jurisdiction extends to, but is not limited to, locations in which students or student groups are engaged in official college activities including, but not limited to, foreign or domestic travel, activities funded by the associated students, athletic events, training internships, cooperative and distance education, on-line education, practicums, supervised work experiences or any other college-sanctioned social or club activities and college-sanctioned housing.
3. Students are responsible for their conduct from notification of admission to the college through the actual receipt of a certificate or degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment.
4. These standards shall apply to a student's conduct even if the student

withdraws from college while a disciplinary matter is pending.

5. The student conduct officer has sole discretion, on a case-by-case basis, to determine whether the student conduct code will be applied to conduct by students or student groups that occurs off-campus.

WAC 495E-110-060 Definitions

The following definitions shall apply for purpose of this student conduct code:

(1) . . .

(13) Student Group. A Student Group for purposes of this Code, is a student organization, athletic team, or living group, including, but not limited to, student clubs and organizations, members of a class or student cohort, student performance groups, and student living groups within student housing.

~~(14)~~(13) "The president" is the president of the college. The president is authorized to:

(a) Delegate any of their responsibilities as set forth in this chapter as may be reasonably necessary; and

(b) Reassign any and all duties and responsibilities as set forth in this chapter as may be reasonably necessary.

NEW SECTION

WAC 495E-110-045 Hazing Prohibited, Sanctions

1. Hazing by a student or a student group is prohibited pursuant to WAC 495E-110-030 (9)

2. No student may conspire to engage in hazing or participate in hazing of another. State law provides that hazing is a criminal offense, punishable as a misdemeanor.

3. Washington state law provides that:

(a) Any Student Group that knowingly permits hazing is strictly liable for harm caused to persons or property resulting from hazing. If the organization, association, or student living group is a corporation whether for profit or nonprofit, the individual directors of the corporation may be held individually liable for damages.

- (b) Any person who participates in the hazing of another shall forfeit any entitlement to state-funded grants, scholarships, or awards for a period of time determined by the college.^[6]
- (c) Student groups that knowingly permits hazing to be conducted by its members or by others subject to its direction or control shall be deprived of any official recognition or approval granted by the college.
- (d) Student groups found responsible for violating the code of student conduct, college anti-hazing policies, or state or federal laws relating to hazing or offenses related to alcohol, drugs, sexual assault, or physical assault will be disclosed in a public report issued by the college setting forth the name of the student group, the date the investigation began, the date the investigation ended, a finding of responsibility, a description of the incident(s) giving rise to the finding, and the details of the sanction(s) imposed.

2023

RTC Board of Trustees Meeting Calendar

APPROVAL PENDING
CODE REVISOR

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	31	31				

April						
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30						

July						
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23	24	25	26	27	28	29
30	31					

October						
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22	23	24	25	26	27	28
29	30	31				

February						
Su	Mo	Tu	We	Th	Fr	Sa
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19	20	21	22	23	24	25
26	27	28				

May						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
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20	21	22	23	24	25	26
27	28	29	30	31		

November						
Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30		

March						
Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30	31	

June						
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25	26	27	28	29	30	

September						
Su	Mo	Tu	We	Th	Fr	Sa
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24	25	26	27	28	29	30

December						
Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

COLLEGE HOLIDAYS

Board Meeting Date	January 2, 2023	New Year's Day Observed	May 29, 2023	Memorial Day	November 10, 2023	Veterans Day
	January 16, 2023	Martin Luther King Day	June 19, 2023	Juneteenth Observed	November 23-24, 2023	Thanksgiving
Board Planning Date	February 20, 2023	President's Day	July 4, 2023	Independence Day	December 25, 2023	Christmas Day Observed
			September 5, 2023	Labor Day	January 1, 2024	New Year's Day Observed

Notes: **FY23** First Day Fall Quarter: [Sept 20, 2022](#) | ACCT Leadership Congress: [Oct 9-12, 2023](#) | ACCT NLS: [Feb. 5-8, 2023](#) | Final Day Spring Qtr: [June 22, 2023](#) |

Renton Technical College
Board of Trustees Meeting
October 19, 2022

AGENDA ITEM: 5. **DISCUSSION/REPORTS**

SUBJECT:

BOARD CONSIDERATION	
X	Information
	Action

BACKGROUND:

A. Administration/Finance

Vice President Jackson will provide an update on the monthly operating reports for August 2022.

B. President's Report

Dr. Yoshiko Harden will provide a report subsequent to the September 21, 2022 board meeting.

RECOMMENDATION:

None.

**RENTON TECHNICAL COLLEGE
MONTHLY OPERATIONS REPORT
FISCAL 2022-23
For the Month of August 2022**

	August 2022 - Actual	Year to Date - August 2022 - Actual	Prior Year to Date - August 2021 - Actual	Variance - Increase (Decrease)
Beginning Cash Balance	19,359,719	19,248,178	9,407,669	9,840,509
Add - Revenues:				
Tuition & Fees - Funds 060 148 149 561	552,871	1,655,258	1,386,000	269,258
Grants and Contracts	1,063,903	694,254	198,112	496,142
Donation Received	-	-	5,000,000	(5,000,000)
Student Government	38,883	181,452	109,496	71,956
Bookstore	-	-	160	(160)
Security/Parking	-	-	34,050	(34,050)
Culinary Arts - Food Services	27,356	62,723	32,110	30,613
Housing	-	-	-	-
Interest Income	7,842	9,354	10,566	(1,212)
Rental Income - Excluding 569	28,322	44,179	41,119	3,060
Scholarship and Student Loan Funds Received	527,558	823,380	1,040,756	(217,376)
CRRSA	-	-	4,696,042	(4,696,042)
CARES Deferred FY20	-	-	-	-
Net Operating Revenues	2,246,736	3,470,598	12,548,411	(9,077,813)
Add - State Allocation				
State Allocation - VPA Expenses	2,516,863	4,397,518	3,682,063	715,455
Capital Allocation Fund 057	-	-	186,496	(186,496)
Capital Allocation Fund 060	-	-	-	-
Total State Funding	2,516,863	4,397,518	3,868,559	528,959
Total Revenues	4,763,599	7,868,116	16,416,970	(8,548,854)
Less - Expenses:				
Salaries	1,492,314	3,391,916	3,215,064	176,852
Benefits	584,372	1,213,159	1,081,998	131,161
Contracts	-	-	-	-
Goods and Other Services	753,575	832,805	693,182	139,623
Cost of Goods Sold	2,564	1,815	5,955	(4,140)
Travel	5,973	6,723	1,517	5,206
Equipment	-	269	99,308	(99,039)
Computer Equipment	-	-	-	-
Financial Aid	1,801,836	2,541,069	1,599,007	942,062
Debt Service	-	-	-	-
Bad Debt	-	-	282	(282)
Total Expenses	4,640,635	7,987,756	6,696,313	1,291,443
Net Operating Surplus (Deficit)	122,964	(119,640)	9,720,657	(9,840,297)
Other Sources (Applications) of Cash:				
Changes in Petty Cash; Accts. Receivable & Accts. Payable; Inventory	(440,153)	(52,522)	513,425	(565,947)
Decrease/ (Increase) in Investments & Bond Amortization	3,041	5,550	6,294	(744)
Payment of Bldg, Innovation Fee, and VPA Advance to State	(55,411)	(91,405)	(111,507)	20,102
Land Purchase	-	-	-	-
Total Other Sources (Applications) of Cash	(492,522)	(138,377)	408,212	(546,589)
Adjustments to Cash - Posting Errors	-	-	-	-
Ending Cash Balance	18,990,161	18,990,161	19,536,538	(546,377)
Add College Reserves:				
Local Government Investment Pool (LGIP)	990,616	990,616	984,998	5,618
Investment Bonds held in trust by US Bank	2,634,436	2,634,436	2,225,257	409,179
Total Reserves	3,625,052	3,625,052	3,210,255	414,797
Total Cash and College Reserves	22,615,213	22,615,213	22,746,793	(131,580)

AGENDA ITEM: 6. BOARD OF TRUSTEES

SUBJECT:

BOARD CONSIDERATION

X Information

X **ACTION**

BACKGROUND

A. Trustee Tuesday, October 11, 2022

An update from the Tuesday meeting will be shared.

B. Board Liaison Open Positions

- 1) Primary and Secondary Legislative Action Committee (LAC) Liaisons
- 2) RTC Advisory Council Liaison
- 3) RTC Foundation Liaison

C. Trustee Recruitment

An update will be provided regarding recruitment of RTC Trustees.

D. Board Meeting Survey

The Board Chair will provide information regarding the regular board meeting survey and consider its continuation.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
October 19, 2022

AGENDA ITEM: 9. **ADJOURNMENT**

SUBJECT:

<p style="text-align: center;">BOARD CONSIDERATION</p> <p style="text-align: center;">Information</p> <p>X Action</p>
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BACKGROUND:

RECOMMENDATION:

Motion required.