



RENTON  
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## Resource and Planning Council Meeting

Monday, January 30, 2023

2:00 PM – 3:00 PM

Online Meeting

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### MINUTES

#### Attendance

**PRESENT:** Shweta Babel, Andre Betita, Christie Fierro, Robert Holland, Lia Homeister, Daniel Kang, Shannon Matson, Jean Munro, Jeffrey Pulliam, Lisa Sandoval, Michele Slaughter, Matt Stephen, Elisa Stuart, Jake Swanke, Warren Takata, Sarah Wakefield

**ABSENT:** Jill Donnelly, Ebony Jackson, Jacob Jackson, Isadora Jimenez Hidalgo, Eva Juarez, Fatih Killi, Stefanie McIrvine, Sara Newman, Jack Shultz, Christina Solis, Sil Xayamouangbo, Lindsay Tanzi

#### Discussion

*RPC By-Laws Draft*

Link: [RPC By-Laws Draft](#)

- Lia Homeister kicked off the meeting at 2:02 PM by reviewing the bylaws; attendees were sent bylaws via email one week prior.
- Christie Fierro proposed adding language in the budget review clause of the bylaws scope statement about the types of budgets to be reviewed by RPC. The group agreed that RPC will review budgets per policy.
- Elisa Stuart raised questions about data accuracy and how it will be verified. Lia Homeister answered that the Institutional Research office is reviewing and will adhere to internal auditing process.
- Elisa Stuart raised a question about the accreditation clause. Lia Homeister clarified that planning and resource allocation is a large part of accreditation work. Also, it is everyone's responsibility to contribute to accreditation work.
- Christie Fierro and Jake Swanke raised concerns about the classification of delegates and how that would be determined. Concerns that it wouldn't represent each department as currently listed were discussed. Lia Homeister explained that the number of delegates were chosen proportionally based [on employee numbers on the SBCTC website](#). Ideas on choosing delegates emerged from an application process, to a lottery style, to an all college vote. Current draft says first-come, first-serve. Sarah Wakefield reminded the group that the voting delegates should vote on what is best for the



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college, not their individual departments. RPC recommends to Cabinet, who ultimately makes budget decisions.

- Sarah Wakefield suggested a tie-breaking rule or an odd number of delegates. Lia Homeister agreed that should be added.
- Christie Fierro asked to see the breakout of voting delegates based on current rules to help make a decision.
- Jake Swanke suggested looking at similar councils' bylaws from other institutions for comparison.

*2021-22 Strategic Plan Monitoring Report*

Link: [2021-22 Strategic Plan Monitoring Report DRAFT](#)

- Lia Homeister gave an overview of Strategic Plan Monitoring Report. Indicators being audited are highlighted and noted. The team reviewed and scored Objective 1.3.
- Time ran out. Lia suggested meeting more than once next month to approve the bylaws, score the Strategic Plan Monitoring Report, and start budget reviews.
- Lia urged the group to review the materials individually before the next meeting.
- Meeting adjourned at 3:04 PM.

### Action Items

1. Schedule additional meetings for February – **Lia Homeister**
2. Provide breakdown of current voting delegates based on first-come, first-serve method – **Lia Homeister**
3. Review Strategic Plan Monitoring Report – **All**
4. Prepare to make decision on outstanding bylaw sections – **All**