# College Council Meeting Minutes
## May 11, 2020
### 2:30-3:30pm
### TEAMS virtual meeting

**Present:** Jichul Kim, Kevin McCarthy, Cheryl Stover, Alma Meza, Connie Tran, Warren Takata, Jacob Jackson, Jeffery Pulliam, Lesley Hogan, Sil Xayamouangbo

**Absent:** Jessica Koshi-Lum, Katherine Hansen, Stephanie Delaney, Marsha Dubuk, Carol Estrada, Joyce Nicholas, Jill Rupp, Elona Kearney, Lindsay Tanzi, Matt Vielbig,

### AGENDA

### Welcome:
Jichul Kim opened the meeting at 2:32 pm and welcomed the members.

### Summary of Feedback on 2020-2021 Annual Strategic Priority Activities by College Council members:
Jichul briefly went over the results that was submitted by the members for the 2020-2021 Annual Strategic Priority Activities. No big surprises except we need to break the silo and committees need to work together especially during this time and with limited resources/availability.

Kevin mentioned that this will be finalize at Cabinet meeting tomorrow (5/12/20) and then will report back if there are any updates or changes. He thanked everyone for their participation.

### Discussion on RTC Peer Group Selection for Improvement and Accreditation
We are required to collect peer group data and improve ourselves.
Jichul will provide the information in IR SharePoint. He went through the NWCCU Standards & Resources for Peer Selection table.

Suggestion from the members:
- Alma: The members can do a bit more if we use Project Management Tools to keep track of the tasks and who is in charge.
- Jacob suggested that we invite Sarah Wakefield since she is writing the accreditation information.

Action Item: Kevin to follow up with Stephanie Delaney on the next step regarding Project Management Tools for the members since College Council is heavily involved.

Jichul recommended that we need five to seven people to analyze the data for the Peer Group. Jichul will select the peer group and present to the members at the next meeting. At this time no action item for the members.

Meeting adjourned at 3:07pm

All schedule/agenda/minutes for the 2019-20 academic year are listed on the College Governance: College Council Webpage

Future meetings for the 2019-2020 will be held via TEAMS from 2:30 pm to 3:30 pm
June 15, 2020