



College Council Meeting

November 19, 2018

C-111

2:30-3:30pm

Present: Cheyenne Roduin, Alma Meza, Cheryl Stover, Sil Xayamouangbo, Carol Estrada, Jichul Kim, Anthony Knox, Colleen Bassham, Connie Tran, Lindsay Tanzi, Kathrine Hanson, Jeff Pulliam, Matt Vielbig, Marsha Dubuk, Neal Parker, Kevin McCarthy, Paula LeClaire, Jacob Jackson, Huma Mohibullah,

AGENDA

1. Welcome and Introductions
2. Review and approval of November 5, 2018 minutes: **Approved**
3. Re-visit RTC College Council Bylaws (updated 4/17/17)
 - a. AM – include something that welcomes new members and an explanation of the reason why they are here and an intro to what we are doing. Flush out more of a charter.
 - b. SX – sending someone in your place when there is reporting out to happen
 - c. AM – this will be a large group so we will need a co-chair as well as contacts for sub-groups.
4. Discussion of the Purpose of College Council:

KM – formal governance at RTC has been changing over the past 6 years to be more participatory governance. Purpose of these councils/committees is to bring people together from different departments for conversations. College Council is to bring some focus to make recommendation to the college in areas of internal structures for Strategic Planning and Accreditation with NWCCU. How we do planning is a core part of accreditation standards that we received a recommendation on during our past accreditation visit. New governance structure casts wider net of expertise and voices. Focus on our planning, make sure it is working well, and prepare for spring 2021 visit from NWCCU.

KH – I think the bylaws say one year terms, should it be 2 year terms?

KM – We could look to send people from this group to NWCCU trainings. We are reviewing ourselves against ourselves.

JK – Usually there are steering committees and we might not need to be that structured, but we need people to be responsible for certain areas for specific sections of the report. We have to think about how we communicate or work with the other councils/committees on the campus.

 - a. College Council 2018-2019 Goals:
 - i. Monitor the strategic plan implementation process
 - ii. Monitor progress towards preparation for the accreditation visit

5. Accreditation update

Northwest Commission on Colleges and Universities (NWCCU): JK – we need to be mindful of the NWCCU standards as a guide. We created action items and where they mapped to in terms of standards. At the conference was mentioned needing a completed draft spring 2019 and a final report summer 2019. They will not change standards drastically, but they will enhance standards. The commission is going to provide options – we can use the old standard or the revised standard. We need to be intentional and systematic. There is discussion around the themes: **Student achievement and success, alternative pathways, transparency, process efficiency and effectiveness, and governance.**

KM – They are interested in what is our mission and what are we doing to accomplish it. They are very interested in data and based on assessed data, and at the heart it is about continuous improvement. Essential core: Are students better off for coming to RTC? Not just from classroom perspective, but all areas of institution.

JK – For example, in Unit plan they are looking at the data you are using for continuous improvement. In IR SharePoint, we need to reorganize the information we have around the NWCCU standards as well as relate them to our Strategic Goals.

CR – this is why it is important to have so many voices on this council so that we are looking at every way we are changing the lives of our students.

KM – This is information we should be gathering and proving on our own regardless of needing to report to NWCCU. Let's not create new work, but it is stuff we want to do to become stronger.

6. Review of the Unit Plan: JK – Unit plan is helpful for college planning. Unit plans can show if they accomplished what they said they were going to do, if they succeeded or if not, what are they going to do different. We can create matching tools that align under strategic goals, but activities are very different.

7. Glossary of vocabulary – Provided via email

Next meeting: December 3, 2018 in C111

Action Items:

1. Cheyenne come with a clean copy of bylaws with an actual charter. Consider making 2 year terms.
2. Find a way to share out other local college accreditation reports.
3. Jichul and Neal will share gap analysis at December 3 meeting.