



INSTRUCTOR:

COURSE:

ADDRESS:

ROOM #:



IMPORTANT NUMBERS

EMERGENCY:
CALL 911
FOR ALL
EMERGENCIES

NON-EMERGENCY:

RTC CAMPUS SECURITY: 425-235-7871
CITY OF RENTON POLICE DEPT: 425-235-2121
KING COUNTY SHERIFF: 206-296-3311



EVACUATION - FIRE

EMERGENCY EXITS ARE LOCATED:

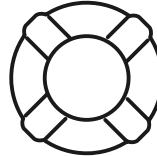
1. _____

2. _____

EVACUATION AREA IS LOCATED:



- Pull the fire alarm.
- Leave the building immediately using closest emergency exit.
- Close doors behind you.
- Call 911 when safe to do so.
- Assemble in designated area.
- Re-enter building only when instructed by officials.
- Do not assume an alarm is false.
- Do not use elevators.
- If unable to exit the building, go to the nearest exit stairwell or safe area of refuge and call 911 to report your location.
- If trained, use a fire extinguisher if the fire is small and contained, and the room is not filled with smoke.



If you need assistance or an accommodation during an evacuation, please notify your instructor.

EARTHQUAKE



- Stay inside.
- Move away from windows and other hazardous materials that may fall.
- Drop, cover and hold. Take cover under a sturdy object or against an interior wall.
- Cover your head and neck if possible.
- Don't evacuate until the shaking stops and it appears safe to do so.

VIOLENT INTRUDER

RUN

If safe, evacuate the area.

BARRICADE

If evacuation is not possible, find a secure place to barricade.

ARM

Find something that can be used for defense such as a fire extinguisher.

FIGHT

As a last resort—and only if your life is in immediate danger—attempt to disrupt and/or incapacitate the individual.



COMMUNICATION FROM THE COLLEGE

The **RAVE Alerts** messaging system delivers notifications about active emergencies directly to mobile devices and email. Visit <https://www.getrave.com/login/renton> to sign up, manage your account, and add mobile numbers to receive text alerts. The RTC home page at www.RTC.edu is the central online site for the RTC community to find incident-related information, including class cancellations.