Renton Technical College
Board of Trustees Meeting
May 20, 2026

AGENDA ITEM:

1. CALL TO ORDER

Information

SUBJECT:

BACKGROUND:

Board Chair Cooper will carry out the Notation of Quorum and call the meeting to order.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
May 20, 2026

AGENDA ITEM:

2. ADOPTION OF MINUTES

Information

SUBJECT:

BACKGROUND:

The following meeting minutes are attached for approval by the Board of Trustees.

A. April 15, 2026 – Board of Trustees Meeting

RECOMMENDATION:

Approval as presented.

Agenda Items **Information/Action/Presenter**

I. GENERAL SESSION
Information/Action/Presenter

1. Call to Order
   Vice Chair Bob Zappone called the Meeting of the Board of Trustees to order at 3:04 P.M. and noted that a quorum was present.

2. Adoption of Minutes
   A. March 18, 2026 Meeting
   Trustee Peschek moved to approve the minutes of the March 18, 2026 Board Meeting. Trustee Norouzi seconded, and the motion carried unanimously.

3. Communications
   A. General Information/Introductions
   Vice President Doris Martinez introduced Dr. Lisa Hahn, Director of TRIO, and Laura Madera, TRIO Student Support Services Navigator.

   B. Correspondence
   None

   C. Public Comments from the Audience
   None

   D. Associated Student Government
   Chef Roe, ASG Vice President, and Rue, Marketing and Communications Coordinator, provided an ASG report. They shared that ASG is preparing to hire student leadership for the upcoming year from April 27 through May 15. A Graduation Fair is scheduled for June 8, and the ASG Senate met on April 7, during which several funding requests were presented. Club participation has increased. They reported that RTC placed third in the Culinary "Duck Off" competition held yesterday, April 14th. ASG is also planning "SereneTea," a mental health awareness and de-stress event, on May 12.

   E. Renton Federation of Teachers
   Dr. Huma Mohibullah spoke to the importance of support and care for those impacted by current global and national issues. She noted that the end of the financial emergency allows the union to place renewed focus on instruction and student success. She acknowledged the contributions of entry advisors, AA5s,

and non-faculty staff who play an essential role in supporting the college community. Dr. Mohibullah reported that the union now has regularly scheduled meetings with Instruction and that bargaining for high-demand for 2027 will begin soon, while 2026 bargaining continues. She also shared that oversight of the statewide efficiency study has shifted from WACTC to SBCTC.

F. Written Communication Reports
None

4. Discussion/Reports
   A. President's Report
   President Yoshiko Harden reported that the second annual Equity Symposium was well attended and received overwhelmingly positive feedback, including thoughtful critiques and suggestions for improvement. She thanked Vice President Doris Martinez and the DEIC Professional Development Committee for their leadership and shared that Cabinet reviewed the feedback and will continue deeper discussion at the summer retreat.
   Dr. Harden shared highlights from recent professional engagements, including serving as a panelist for Northeastern University on the ethical use of artificial intelligence in K–12 and higher education. She noted the importance of AI literacy while emphasizing that trade-based institutions are more resilient to automation, as skilled labor remains essential.
   She reported that she hosted U.S. Senator Patty Murray for a tour of the Mechatronics program, which is expected to grow as part of a $2.65 million federal investment, with nearly $1 million benefiting RTC. Dr. Harden acknowledged Instructor Jeremy Thorn and four student demonstrators, as well as the participation of elected officials and regional partners, including the mayors of Renton, Kent, and Auburn.
   Dr. Harden reported attending the Puget Sound College and Career Summit, focused on Black and Brown males in education, which included best-practice discussions, a student panel, and a keynote by Dr. Jeff Duncan-Andrade. She also shared early conversations about piloting TRIO-related student well-being initiatives.
   Enrollment updates reflected continued growth. Spring quarter General Education enrollment is ahead of last year and above internal targets. Professional-Technical enrollment is up year-over-year, and College Completion Programs are on track. Tuition-paying FTE is up 11 percent compared to the same time last year.
   Facilities updates included the Funding Hub project, for which the initial winning bidder was disqualified; the Department of Enterprise Services is now working

with the next lowest bidder. Bidding for the second and third floors of Building J has closed and is moving forward.

Dr. Harden provided a brief legislative update, noting monitoring of the Trump administration's proposed FY27 federal budget, including potential impacts to higher education and student support programs.

She also shared that the statewide efficiency study will now be led by the State Board for Community and Technical Colleges and will include representation from presidents, trustees, labor reps, a student, and Nate Humphrey from SBCTC. Dr. Harden expressed hope for transparency in the appointment process.

Finally, she reported ongoing conversations with Seattle Central regarding the possible transfer of carpentry equipment to RTC, clarifying that this will not be a program transfer. The equipment acquisition could support future program development here at RTC. Additional updates will be shared at the next All-College meeting on May 6th.

B. Financial/Budget Status

Christina Solis provided a financial update for FY 2026. She reported that operating revenue is approximately $1.6 million higher than at the same point last year and that overall expenditures remain aligned with budget projections. Facilities updates included delays to Building L due to permitting, completion work still pending for cubicles and door frames in Building C, and parking lot lighting improvements awaiting delivery of remaining equipment.

5. Board of Trustees

A. Legislative Action Liaison Report

Vice Chair Zappone reported that the legislative session has concluded and noted the elimination of Centers of Excellence statewide, including Construction COE. He commented positively on Senator Murray's continued advocacy and the federal funding secured for RTC. He acknowledged the financial challenges facing colleges statewide and commended President Harden and Vice President Jackson for proactive leadership that has helped RTC avoid more severe impacts. Vice Chair Zappone reflected on the importance of solidarity and collective effort during challenging times.

6. Meetings

The next regular Board meeting is scheduled for May 20, 2026.

7. Adjournment

Trustee Peschek moved to adjourn the meeting. Trustee Norouzi seconded, and the motion carried unanimously. The meeting adjourned at 3:49 P.M.

Renton Technical College
Board of Trustees Meeting
May 20, 2026

AGENDA ITEM:

3. COMMUNICATIONS

Information

SUBJECT:

BACKGROUND:

A. General Information/Introductions
B. Correspondence
C. Public Comments from the Audience
D. Associated Student Government
E. Renton Federation of Teachers
F. Written Communication Reports

RECOMMENDATION:

None.

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RTC President Report
Renton Technical College Board of Trustees
May 20, 2026

Dear Trustees, faculty, staff, students, and guests. Please accept my May 2026 President's report highlighting my activities since our last meeting.

Highlights since our last meeting:

- Attended the Washington Campus Coalition (WCC) for the Public Good-a dialogue with Washington State college presidents and chancellors at the Museum of Flight. We discussed DEI on college campuses and the ways which colleges and universities are responding to Federal Administration executive orders that often conflict with our stated missions and values. Following the discussion, WCC held the annual Student Civic Leadership Awards. Students across public, private, two-and four-year colleges and universities were recognized for their leadership and service. RTC students, President Row Harris, a Culinary Arts student and ASG Vice President, was selected for her leadership, resilience, and commitment to service. As a formerly incarcerated student, Row has transformed her lived experience into advocacy and mentorship for nontraditional students, using her leadership to promote representation, second chances, and community building on campus. She also founded the Culinary Grind student club to strengthen connection and professional development within the culinary program. Odessa Paule, a Running Start student and ASG President, was selected for her strong civic leadership and dedication to expanding civic awareness among young people. Through her work co-founding the Renton Student Union and organizing opportunities for students to engage in legislative advocacy and civic education, she has helped empower students to better understand and participate in the systems that shape their communities.
- Attended the Kent Valley Air and Space Manufacturing Roundtable gathering with Dr. Stephanie Delaney and Dean Warren Takata. The meeting focused on the congressional directed spending dollars and educational priorities.
- Attended RTC's 2026 All Advisory Committee Meeting and dinner. It was a great turnout and engaging keynote speaker, Bri Durham from Apprenti led a discussion on AI and Automation. She examined all skills trades sectors and ranked how they are and expect to be impacted by AI. The most AI resilient sector was Culinary Arts.
- Held the RTC All Leadership meeting. This group of associate directors, deans, executive directors and vice-presidents meet quarterly. The topic for our spring meeting was the Clifton Strengths Finder assessment. Debbie Penick from the State Auditor's office (SAO) facilitated the complimentary training.

- Hosted a meeting with Representative Steve Berquist with Chelan County city officials, and Wenatchee Valley College president, Dr. Famous Harrison about expanding Promise programs. WVC and Chelan County are exploring launching a Wenatchee Promise.
- Attended the CTC and Phi Theta Kappa Honor's Society All Washington Academic Team annual awards ceremony and luncheon at South Puget Sound Community College. The ceremony recognized two-year college students for their scholastic achievement and community service. Four RTC students were recognized—Ahmed Sameer Noor, Automotive Technology (GPA 3.96); Allen Isaac, Automotive Technology (GPA 3.89); Netsanet Gebreyohannes, Nursing (GPA 3.97); and Tigist Bayou, Nursing (GPA 3.9), Ahmed and Isaac were also recognized as 2026 World Impact Scholars and received an additional $2500 scholarship.
- Attend the Renton Schools Foundation luncheon at the Museum of Flight.
- Held various partnerships and exploratory meetings with:
    - Carrie Shaw and I met with Newcastle Councilmember Karin Blakley.
    - Dr. Lisa Chin, CEO of JUMA
    - Wade Parrott III, Carrie Shaw and I met with Ryan Quigtar, South King County Relations Manager, under King County Executive Girmay Zahilay
    - Lunch and tour with Carrie Shaw, BECU director of Philanthropy, Gloria Dixon and manager Tisha Held.
    - Wade Parrott III and I met with Family First Community Center Executive Director, Nate Robinson to explore ways to partner with the center focused on ESL and workforce development.

- Attended the Connell Scholars meet and greet coordinated by the RTC Foundation. This event brings together recipients of Connell Scholarships and donor, Daryl Connell.
- Provide a welcome at the 36th annual Student of Color Conference. This year the conference met across campus in a hybrid format. RTC was the host site for Green River College and Highline Students. Fun fact: My first experience at SOCC was as an advisor at the 2001 SOCC conference (and for many years after).
- Attended the Asian American and Pacific Islander Heritage month "Under the Lanterns" night market event coordinated by ASG, Office of DEI and the AAPI Affinity Network.
- I couldn't attend but huge shout out to Outreach Services for coordinating a Saturday Open House. Thank you to the faculty and staff that showed up to showcase the college's services and programs.

Enrollment News:

- For the year, General Education is at 119 percent compared to this time last year.

- Prof-tech is at 106 percent of last year.
- CCP is at 91 percent compared to this time last year.
- For the year, tuition paying FTE is up 10 percent over this time last year. We are at 89 percent of our internal target. We were below our internal target due to intentionally running a reduced summer programming.

Construction Updates:

- We will be rebidding the Funding Hub as none of the other bidders completed the supplemental paperwork required by Department of Enterprise Services (DES).
- We have a contract signed for the Second/Third floor of J. A notice to proceed has been issued for June 24.

Legislative Update:

- We continue monitoring the federal administration's FY27 budget, which includes reducing the Department of Education by $2.3B.
- Congress has started initial hearings to review the administration's FY27 budget request.
- Congress has until October 1, 2026, to pass the budget before another potential shutdown.

Administration and Finance Report
Renton Technical College Board of Trustees
May 20, 2026

Financial Report

For month ending March, we are about 83 percent through the year. Revenue collection is about 95 percent. Tuition and fees are up about $1.7M from Aprile 2025. Scholarship and Student Loan Received is up $1.8M from last year. We have drawn down $29.5M this year compared to $30.4M in state allocation last year.

Expenses are about 82 percent. Expenses are about $39.1M through April compared to this time last year of $40.3M last year. Salary and benefits are about $30.8M, which is about $700K less than this time last year.

Our ending cash and investment balances are about $23M.

Business Office

- Completing first round interviews for the General Ledger Accountant for Grants.

Food Services & Rentals

February Financial Summary

- **Bakery Revenue**
  - March Revenue: $6,423
  - April Revenue: $10,177
  - Increase: $3,754
- **Dinning room Revenue**
  - March Revenue: $7,608
  - April Revenue: $4,1474
  - Increase: $3,434
- **Cafeteria Revenue**
  - March Revenue: $65,565
  - April Revenue: $55,006
  - Increase: ($10,588)

Facilities & Grounds

- **Maintenance**
  - Completing Building C renovation work
- **Custodial**
  - Interviewing for 2 vacant positions
- **Grounds**
  - Working on getting the campus cleaned up for spring

Capital

Minor Capital projects for Current Biennium (2023-2025):

- **Building J 2/3 Floor Remodel**
  - We have a signed contract and the notice to proceed has been issued for June 24.
- **2025-555 - Building L Conversion**
  - Construction should start May 18.
- **2024-551 - Transformer Replacement project**
  - Transformers should be installed the week of June 28.
- **2025-551 - Bookstore Conversion**
  - DES is going to rebid the project.
- **Monument Sign**
  - Has been installed and passed inspection.
- **Building J Boiler**
  - Has been installed and passed inspection.
- **Electric Charging Station Expansion**
  - Waiting for a notice to proceed from DES.

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College Technology Services
Renton Technical College Board of Trustees
May 18, 2026

College Technology Services

Spring Quarter

CTS is holding strong with a 90% customer satisfaction score (based on user surveys YTD). The Spring quarter has seen an increase in projects as the J 2nd and 3rd floor spaces begin decommissioning technology in preparation for the J building remodel.

Technology News & Updates

RTC had a 3rd party vendor experience a cyber incident. RTC worked through a massive Canvas outage and has since restored access to employees and students.

CTS is working on the final stages of provisioning access for Google Gemini and Notebook LM (AI tools) for students and employees.

CTS is working on a networking project to keep Institutional Research and Human Resources up and running during the J building remodel that begins in July.

Technology Improvements

C109/C110 has the technology set up is ready for the freshly designed space. This was the final space to configure form the C building west wing renovations.

CTS has update web browsers to help secure data in a phased manner. No longer will browsers prompt to store passwords.

The Dental program operatories have new computers and monitors in the lab spaces.

Upcoming

Accessible Audio and Video (A/V) upgrades in the cafeteria multi-use space

AI resource additions

J Building Networking

Payment Card Industry (PCI) updates

Blencoe Auditorium technology updates

Communications and Marketing Report
Renton Technical College Board of Trustees
May 13, 2026

ENROLLMENT MARKETING

Spring Marketing campaigns again exceeded industry standards for click-through rates (the number of people who clicked an ad), resulting in more than 730 form submissions seeking more information. Marketing for Summer and Fall starts in mid-May.

For Winter and Spring Quarters 2026, 142 students who submitted a form and received follow-up communications have enrolled at the college. Seeing the success of incorporating the Enrollment Success CRM data and messaging, usage has expanded, including Entry Services' use of a unique form and Outreach staff gathering information from students at events and tours.

COMMUNICATIONS and PROJECTS

- Responding to the Canvas Outage.
- Creating TRIO marketing collateral.
- Promoting the Spring Open House, including fun social videos.
- Continued development of the Raven mascot and logo.
- Executive Director Katherine Hedland Hansen was interviewed for Higher Education Conversations about campus visitors.

NEWS and Web

New content included:

Canvas Updates

Students honored for academic achievement

SOCIAL MEDIA HIGHLIGHTS

April was a strong month across the board. Engagements up 605%, post link clicks up 800% year-over-year, and impressions more than doubled compared to last April. Facebook still drives the most volume (72K impressions, 3K engagements), but LinkedIn

gets way more out of every post. LinkedIn is quietly killing it: just 8 posts, but an 18% engagement rate.

Our top three posts were all tied to real opportunities and big, memorable moments:

- The Rivian EV technician training program (1,179 engagements on Facebook),
- Sen. Murray's campus visit (1,072 on LinkedIn).
- Professional Cooking pop-up dinner (1,045 on Facebook).

Diversity, Equity, and Inclusion Report
Renton Technical College Board of Trustees
May 20, 2026

Diversity, Equity & Inclusion Council (DEIC)

The Diversity, Equity & Inclusion Council (DEIC). DEIC held its final meeting on Monday, May 4th. The final meeting focused on reflection of the 25-26 academic year and brainstorming goals for the 26-27 academic year. DEIC will resume in October 2026.

Diversity, Equity & Inclusion (DEI) – Division Updates

AAPI Network- Under the Lanterns AAPI event

On May 5, the RTC community came together in the Main Cafeteria for *Under the Lanterns — A Night Market Celebration*, an event honoring Asian American and Pacific Islander Heritage Month. From 11:30 AM to 1:00 PM, students, faculty, and staff experienced a vibrant, Night Market–inspired gathering filled with cultural pride, learning, and connection.

The celebration featured an array of cultural booths representing the diverse countries and communities of Asia and the Pacific Islands. Attendees enjoyed food tastings, hands-on activities, educational displays, music, and festive giveaways. The atmosphere reflected the spirit of a traditional night market—lively, welcoming, and rich with stories and traditions that highlight the depth and diversity of AAPI cultures.

This meaningful celebration would not have been possible without the dedication, creativity, and leadership of the RTC AAPI Network. Immense gratitude to the team whose efforts brought this event to life: Lia Homeister, Daniel Kang, Kelli Lugtu, Warren Takata, Sil Xayamouangbo, Di Zhang and Evyson Beasley.

TRIO Student Support Services

- **Program Launch & Recruitment Progress:** Built initial data framework indicating student movement and enrollment funnel development, including developing a pipeline through faculty and staff referrals.
- **Campus Collaboration:** Ongoing coordination with campus partners to align TRIO services with existing supports and avoid duplication, particurly in advising, basic needs, and workforce programs.

- **Student Support Infrastructure:** Initial framework for student support services developed, including referral pathways, intake process, and early planning for tutoring and navigation roles.

Student Leadership & Programs

- **Attended Council of Unions Student Programs (CUSP) Spring Quarterly** Meeting at Peninsula College (April 22–24) Connected with statewide peers on student leadership, programming, and engagement strategies.
- **Student Leadership & ASG Development:** Introduced new role: Student Advocacy & Wellness Representative to expand focus on student voice and well-being.
- **Upcoming event:** Sereni-Tea & Self-Expression, May 12, 2:00–3:30 PM, Library, focused on stress relief, creativity, and emotional wellness
    - Partnering with Unity Center Student Leaders to host an AAPI Heritage Month event on May 20 & Collaborating with the BEAM Committee on multiple events in May recognizing Mental Health Awareness Month
- **The Student Life Coordinator position** has generated strong interest, with over 60 applicants. We are currently reviewing candidates and anticipating beginning interviews later this week into early next week (May 8–14).
- **Commencement 2026** - Coordinating with campus partners on planning and logistics.

Unity Center

- **36th Annual Students of Color Conference:** On April 30th and May 1st, Renton Technical College hosted Green River and Highline Colleges for the Students of Color Conference across campus.
- As we near the end of the academic year, the focus on events for the Unity Center will be on wellness. We will be hosting three guest speakers that range from an art workshop **(En Nuestro Corazon: Storytelling through Repujado (Mexican Tin Embossing) with Eileen Jimenez**) to a discussion regarding the impact of current global events (**Holding the Weight: A Bravespace for Mental Fortitude and Collective Healing).** All events can be found here.
- As part of their professional development, the Peer Navigators of the Unity Center are reading and working through **The Racial Healing Handbook** to foster racial curiosity and team development.

RTC Foundation Report
Renton Technical College Board of Trustees
May 20, 2026

Scholarships and Events

Book & Equipment Support Grants

For FY25-26 the Foundation has awarded $158,000 in Book & Equipment Grants (BES) the highest amount in its history. This represents a 3% increase from the previous year (PY) for a total of 216 grants ranging from $500 to $1,000 per student. Available funding has been largely driven by the increase in employee payroll giving for FY25-26. The exceptional impact of the BES grant is reflected in higher retention and persistence rates of 80 to over 90% for recipients. Higher costs of tools and equipment continue to drive higher demand. Breakdown by Area of Study includes Health and Human Services (30%), Information Technology (26%), Advanced Manufacturing (23%) followed by Transportation and Business Management. Top programs accessing the grant include Cybersecurity, Automotive Tech, Massage Therapy, and Pre-Nursing.

Career Launch Scholarship 2026

Applications opened April 13 – May 1, 2026, and outreach for the second year was done in collaboration with the Renton School District. Foundation staff met with districts career and technical education counselors in early March to promote the scholarship and discuss how to strengthen student enrollment in professional-technical programs. There were 35 applicants for the 25, $6,000 per-student scholarships. All recipients have been notified. Students must be graduating from RSD the same year they enroll at RTC and have taken CTE courses while in high school.

Spring McCarthy Bridge Grant

The Foundation awarded 15 grants for spring quarter. This is a one-time $4,000 grant for students transitioning from College & Career Pathway courses to degree or certification programs. The grants are funded mainly through an invested gift from Mackenzie Scott beginning in 2022, and the Fund-A-Dream campaign. The Foundation has awarded 53 grants by lottery, representing $212,000 in support during the 2025-2026 academic year.

Connell Scholars Meet & Greet

On April 29th, the Foundation hosted over 40 students for a pizza party and meet and greet with scholarship funder Daryl Connell. This is an annual event and a highlight for the Connell family.

2026 Exceptional Employee Awards

On May 15th, the Foundation is hosting an all-college breakfast and presentation of the annual Exceptional Employee Awards. Puget Sound Energy is this year's sponsor. This event is part of the Campus Celebration Day and part of the Foundation's commitment to supporting staff and faculty.

Development & Community Engagement

- Donor retention rate currently stands at 66% up from 59% in February. This is due to reengaging donors through the Student Success Celebration. This is a strong rate and exceeds our goal of 50%.

- Longtime community leader and Foundation donor, Harry Blencoe, passed away in March at the age of 102. He left a bequest to the Foundation to support the Renton Promise and directed memorial donations in his obituary to support the Renton Promise through the RTC Foundation. The Foundation was one of four charities who received a generous gift. We are grateful for Harry's love of community and belief in the transformational power of education.
- Boeing's $250,000 gift to support the Renton Promise and the RTC Foundation's Corporate Generosity Award was a top feature story in the company's newsletter with a photo from the gala. This newsletter goes out to all Boeing employees, vendors, and community partners in Washington state.
- Annual scholarship funding renewals: The Renton 21 Club for automotive students, the Leona Hickman Trust for general scholarships, and the Sammamish Rotary renewed their emergency grant support for students who are doing their clinicals in health care.
- On April 27th the RTC Foundation provided a table sponsorship for the annual Renton Schools Foundation luncheon. Foundation also provided a table sponsorship for the Kent Communities In Schools breakfast. RTC Cabinet members are engaged with the organization to strengthen ties with the Kent School district.
- Executive Director, Carrie Shaw hosted a statewide meeting with PSE Foundation leadership and community and technical college foundation leadership to discuss next steps around engagement through the PSE Powerful Scholars funding program.
- Concrete Technologies has expanded their support of certification grants that now includes the Siemens certification for mechatronics along with continued support of the WABO testing grants for welding students. Instructors have shared that access to the grants has increased the number of students taking the certification test.
- Teresa Woods, Operations & Event Manager continues her leadership with Empowering Indigenous Voices and has launched a project with RTC's Associated Student Government around tribal flags and recognition.

Operations

2025 Audit and migration to new QuickBooks Online

Audit work and the 990-tax return has wrapped up and the new workflow with CLA is being established. CLA has provided ideas to help streamline the Foundation's accounting processes and leverage the new QuickBooks online platform. While the transition has taken longer than anticipated, this will save time, money, and increase accuracy in the long term which supports our commitment to stewardship of Foundation resources.

1Q Finance Committee meeting Badgley Phelps

The committee met to discuss the Foundation's investment performance and trends for the first quarter of the calendar year. Key takeaways: The Market experienced a "pullback" driven by a contraction around valuation (high priced stock correction) and geopolitical events. Overall corporate earnings are healthy. The Foundation's Portfolio is diversified to absorb this type of volatility – down only 1.7% during the first quarter. Corporate earnings are currently 2xs the long-term average which is always a good sign for the economy. Investments in modernization continue around AI infrastructure with over $677 Billion expected in 2026.

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Human Resources
Renton Technical College Board of Trustees
April 2026 Report

The following personnel actions occurred during April 2026 and are presented for the Board of Trustees' information

AFT	Effective Date	Position	Department
-Hires			
Emmanuel Adams	4/16/2026	Custodian Supervisor / Swing Shift (*Position Change*)	Custodial
Steven Philpot	4/16/2026	Custodian V (*Position Change*)	Custodial
WFSE	**Effective Date**	**Position**	**Department**
Prof Tech	**Effective Date**	**Position**	**Department**
-Hires			
Elsa Alvarado	4/1/2026	Student Benefits Navigator	Workforce Education & Grants
Devan Bickham	4/13/2026	Outreach & Recruitment Manager	Outreach & Recruitment
Jhileah Jackson	4/23/2026	I-BEST & High School Program Completion Coordinator	College & Career Pathways
Exempt	**Effective Date**	**Position**	**Department**
-Hires			
Tami Rable	4/16/2026	Interim Dean of Advanced Manufacturing (*Position Change*)	Advanced Manufacturing
-Separations			
Shannon Matson	4/15/2026	Dean of Advanced Manufacturing	Advanced Manufacturing
RFT	**Effective Date**	**Position**	**Department**
-Hires			
Anthony Knox	4/6/2026	Full-Time Faculty (*Position Change*)	Health & Human Services
Kathryn Clark	4/13/2026	Adjunct Faculty	College & Career Pathways
-Separations			
Megan Graham	4/6/2026	Full-Time Faculty – Tenure	Health & Human Services

	Monthly Total Hires	% of Diverse Hires YTD
Full-Time	3	75%
Part-Time	1	54%

Office of Innovation and Strategic Partnerships Report
Renton Technical College Board of Trustees
May 20th, 2026

Wade Parrott:
Executive Director of Innovation & Strategic Partnerships

Progress in April and Early May

April and early May marked continued strategic progress for the Office of Innovation and Strategic Partnerships (OISP), with ongoing advancement across workforce-aligned Continuing Education programming, regional partnership development, philanthropic engagement, and operational alignment initiatives.

During this reporting period, OISP continued focusing on strengthening industry, labor, nonprofit, and community partnerships that support workforce pathways and student access to career-connected educational opportunities. The office also continued emphasizing operational sustainability, enrollment growth, and alignment between Continuing Education programming and evolving regional workforce demand.

While staffing capacity was temporarily reduced during much of April, OISP continued making meaningful progress across strategic planning, partnership coordination, Continuing Education operations, and external engagement initiatives supporting RTC's long-term workforce and innovation goals.

In parallel, OISP advanced several partnership and workforce development initiatives spanning:

- Allied health
- Welding
- Youth workforce and entrepreneurship programming
- Labor and industry-aligned continuing education
- Community-centered partnership development

Community Partnerships

Key partnership and engagement activities in April and early May included:

• Ballmer Foundation Partnership Advancement: OISP continued working with the RTC Grants Office, Instruction, and Allied Health leadership to refine proposal responses and strategic planning discussions tied to the Ballmer Foundation opportunity focused on allied health workforce development. Current planning discussions are increasingly centered on exploration and development of a Radiologic Technology program aligned with accreditation, operational

feasibility, and regional workforce demand. Discussions continue around instructional capacity, clinical infrastructure, capital investments, and long-term sustainability planning. A follow-up meeting with Ballmer representatives is scheduled for May 18.

• Juma Ventures Partnership Development: OISP continued partnership planning discussions with Juma Ventures, a national nonprofit organization focused on youth workforce development and economic mobility. RTC is coordinating with Sarah Wakefield and Juma leadership regarding development of a potential pilot course integrating entrepreneurship and AI applications tailored to youth populations served by Juma. Current efforts are focused on reviewing and adapting RTC curriculum models prior to development of a formal MOU, while establishing realistic implementation timelines and alignment between RTC and Juma leadership teams before launch planning proceeds further.

• NSF AI Cybersecurity Grant Exploration: OISP and Continuing Education leadership met with RTC eLearning and instructional partners regarding exploration of a National Science Foundation (NSF) grant opportunity connected to development of an AI-infused cybersecurity Continuing Education course. Preliminary planning discussions include instructional support, curriculum development, and potential student stipends funded through a proposed three-year grant cycle. The long-term goal is to pilot the program within Continuing Education and evaluate future pathways into credit-bearing professional technical programming.

• City of Renton Continuing Education Partnership Exploration: OISP initiated discussions with the City of Renton regarding potential customized Continuing Education offerings for city employees and veterans. Early conversations are focused on identifying workforce training needs and opportunities for future collaboration supporting workforce development initiatives within RTC's service area.

• Family First Community Center Partnership Exploration: OISP met with regional community leaders connected to the Family First Community Center initiative regarding potential collaboration opportunities supporting youth engagement, after-school programming, wellness initiatives, workforce development, and community-centered programming. Discussions included exploration of future RTC involvement in workforce, career exploration, and community partnership activities aligned with Family First's broader service model focused on youth, families, and community wellness.

Continuing Education (CE)

1. Western Washington Stationary Engineers (WWSE) Course Launches: RTC successfully launched multiple Continuing Education offerings supporting the Western Washington Stationary Engineers partnership, including Fundamentals of Electronics, Fundamentals of AC Systems, and Boiler 3 and 4 training courses. These programs continue strengthening RTC's alignment with labor-supported workforce development and professional licensure pathways.

2. Boiler Operator Training Program Expansion: RTC continues seeing strong demand and enrollment growth in Boiler Operator training offerings. Continuing Education also onboarded Clarence Brown, Facilities Operations and Boiler Maintenance lead for Seattle Public Schools, as a new Boiler instructor supporting instructional expansion and long-term program sustainability.

3. Welding Continuing Education Redevelopment: OISP and Welding faculty are exploring redevelopment of Continuing Education welding offerings focused on improving enrollment sustainability, accessibility, and workforce alignment. Current planning includes evaluating shorter competency-based course formats, introductory and intermediate sequencing models, and Saturday scheduling options that avoid overlap with credit-based instruction.

4. 3D Civil Engineering Course Enrollment Adjustments: While overall demand for 3D Civil Engineering programming remains strong, one Spring quarter course experienced lower-than-anticipated enrollment and was cancelled due to seasonal enrollment fluctuations. OISP

5. Continuing Education Certificate Integrity Improvements: OISP is implementing updates to Continuing Education completion certificates to strengthen authenticity, reduce opportunities for fraudulent duplication, and maintain the integrity and value of workforce training completion documentation.

President's Community Advisory Committee (CAC)

The President's Community Advisory Committee's second quarterly convening has now been formally scheduled and confirmed by CAC members for Wednesday, June 3, 2026, from 1:00 PM – 2:00 PM. The meeting will be hosted in a hybrid format, allowing members to participate either virtually via Zoom or in person in the President's Boardroom located in Building I on RTC's campus.

Building on the momentum and strong engagement established during the inaugural CAC meeting, the June convening will continue focusing on regional workforce alignment, employer engagement, community partnerships, and emerging workforce development priorities impacting RTC students and programs.

Meeting agendas and supporting materials will be distributed to CAC members in advance to support focused and productive discussion. OISP continues coordinating with CAC members to ensure the convening remains discussion-driven, regionally aligned, and responsive to emerging workforce and economic priorities throughout RTC's service area.

Institutional Research and Effectiveness (IR&E)
Renton Technical College Board of Trustees
May 20, 2026

Strategic Planning & Accreditation

- The **Strategic Equity Plan (SEP) Implementation Task** Force will conclude its work this month, with a final presentation to Cabinet in early June outlining recommendations to sustain SEP efforts moving forward.
- In support of **SEP Priority #5 (data culture),** monthly data sessions with Cabinet will begin in June. Key data elements have been embedded into the academic program review process, and two check-in assessments for budget enhancements have been incorporated into the budget process.
- Assessment and evaluative activities are now established across all five SEP priorities.
- The **campus climate** survey will not be administered this academic year as expected; instead, the college will conduct campus climate listening sessions later this month.
- Team members supported an AAPI task force in hosting the "Under the Lanterns" event on May 5, celebrating culture, food, and belonging within the AAPI community in celebration of **AAPI Heritage Month**. The event was well attended and positively received.
- The **Policy Task Force** has completed policy categorization and will begin prioritization later this month, with a finalized prioritized list expected by the end of the academic year.

Student Learning & Assessment

- The **Program Review Committee** hosted an academic program review/data session for faculty during the May 15 in-service. The **Assessment Committee** is planning a year-end session focused on program learning outcomes assessment and reflection. This work supports accreditation work around student learning assessment and continuous improvement.

Data & Reporting

- This month's **Deans & Data** discussion focused on course evaluation results and insights.
- The team presented at **Learning Council's Data + Donuts** event on April 17, highlighting course data and exploring potential new data sources.

Systems & Process Improvements

- The team continues to support campus offices in the effective use of **ctcLink** and **EAB** systems.
- Work is underway with a cross-functional team to identify and implement improvements to **onboarding** systems.

Other Projects

- The team is supporting multiple **grant** and **partnership** projects around Workforce Pell, student basic needs, and the high school to college pipeline.
- Members of the team attended the annual **HSI Symposium** at Highline College on April 24, with takeaways around our demographic data.
- The IR&E Director presented at the 2026 **Limitless Convening** in partnership with **Renton School District**.
- In April, IR&E completed 17 ad hoc data and research requests.

Instruction Report
Renton Technical College Board of Trustees
May 20, 2026

Instruction Update

Automotive and IT: This month, Dean Warren Takata gives you a concise update on what is happening in our IT programs (Cloud Networking and Cybersecurity) and our Automotive programs.

IT and Automotive Updates - https://youtu.be/921Sl24EkY4

Health and Human Services: We also have an update from our Health and Human Services department. There is a lot going on there and our new dean, Zefire Skoczen, is doing a stellar job.

Health and Human Services - https://youtu.be/eUmpEqDjVUU

Student Services
Renton Technical College Board of Trustees
May 20th, 2026

Recent events supporting current students and engaging prospective students.

The LRCC hosted a Basic Needs Resource Fair on April 30th in collaboration with the Student Benefits Navigators. Students in attendance received direct support, resources, and information from over twenty community organizations such as DSHS Mobile Unit, Neighborhood House, Refugee Women's Alliance, and many more. Roughly 120 students were in attendance and enjoyed food from two culturally relevant local restaurants, Taste of Somalia and Paparepas, and picked up RTC swag and raffle prizes like gift cards, free haircuts, and backpacks.

On the same day, Outreach & Recruitment attended the Career Showcase in the ShoWare Center alongside faculty from Mechatronics and Welding. Pictured on the top right are Mechatronics student Anthony, Jeremy Thorn, Hector Perez, Eva Juarez, Devan Bickham, and Elisa Westcrook.

The following week on Saturday, May 2nd, Outreach hosted Spring Open House (pictured bottom right) to host over a hundred prospective students as they gathered in Building C to learn about RTC's programs. Visitors met with faculty to learn directly about their programs and Student Services staff to learn about our resources and how to apply. A huge thanks goes out to all the staff and faculty who made this event a success!

Finally, our upcoming 11th Annual Renton Career Fair will be held in the Cafeteria on May 20th and May 21st. Over eighteen employers are currently registered for the first day from a variety of industries, and fourteen healthcare employers registered for day two. Forty-five community members have also registered to attend. Between this report and the event, the LRCC is working closely with Marketing for another big push, so we can expect those numbers to rise sharply. Come stop by after the Board meeting!

Renton Technical College
Board of Trustees Meeting
May 20, 2026

AGENDA ITEM:

4. DISCUSSION/REPORTS

Information

SUBJECT:

BACKGROUND:

A. Financial/Budget Status
   Vice President Jackson will provide a report of the budget.

RECOMMENDATION:

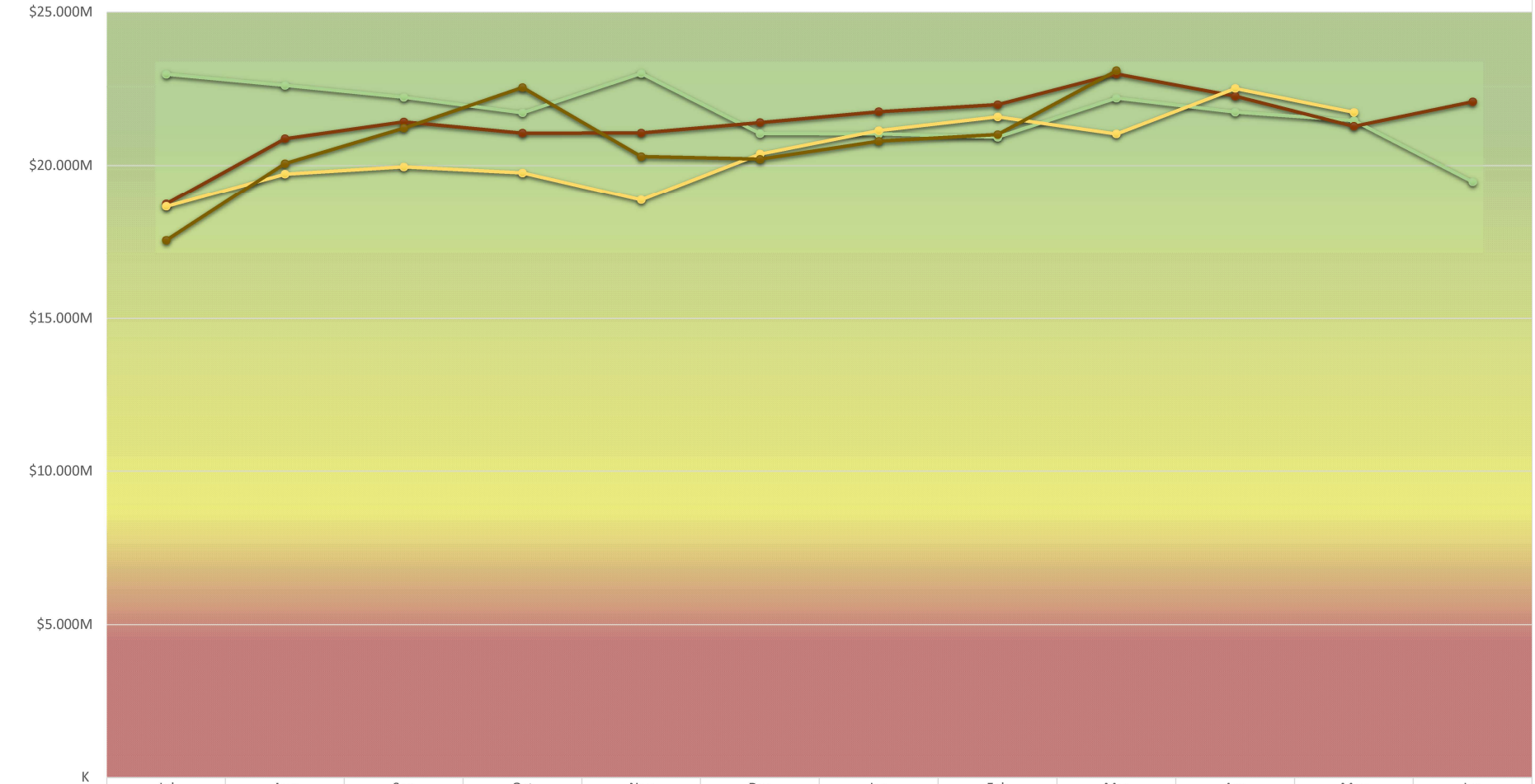
None.

RENTON TECHNICAL COLLEGE
MONTHLY OPERATIONS REPORT
FISCAL YEAR 2025-26
For the Month of April 2026

	April 2026 - Actual	Year to Date - April 2026 - Actual	Prior Year to Date - April 2025 - Actual	Variance - Increase (Decrease)
Beginning Cash Balance	4,942,436	3,533,343	9,427,232	(5,893,889)
Add - Revenues:				
Tuition & Fees - Funds 060 148 149 561	115,632	12,492,741	10,734,697	1,758,044
Grants and Contracts	588,889	6,606,131	5,827,592	778,539
Student Government	6,081	1,003,530	878,074	125,456
Bookstore	9,085	132,833	120,027	12,806
Security/Parking	1,786	353,974	238,730	115,244
Culinary Arts - Food Services	83,543	676,641	731,023	(54,382)
Housing	-	-	-	-
Interest Income	41,894	498,912	533,707	(34,795)
Rental Income - Excluding 569	23,514	275,481	220,157	55,324
Scholarship and Student Loan Funds Received	3,531,881	13,454,760	11,625,774	1,828,986
Net Operating Revenues	**4,402,305**	**35,495,003**	**30,909,781**	**4,585,222**
Add - State Allocation				
State Allocation - VPA Expenses	3,096,310	29,557,787	30,464,148	(906,361)
Capital Allocation Fund 057	-	345,369	1,115,962	(770,593)
Capital Allocation Fund 060	184,833	455,650	344,236	111,414
Capital Allocation Fund 26C	-	312,806	37,528	275,278
Total State Funding	**3,281,144**	**30,671,612**	**31,961,874**	**(1,290,262)**
Total Revenues	**7,683,448**	**66,166,615**	**62,871,655**	**3,294,960**
Less - Expenses:				
Salaries	2,798,553	25,574,604	26,293,720	(719,116)
Benefits	856,801	8,263,427	8,172,717	90,710
Goods and Other Services	764,944	8,898,794	9,970,891	(1,072,097)
Cost of Goods Sold	32,376	261,189	245,311	15,878
Travel	3,568	87,820	132,527	(44,708)
Equipment	1,272	301,378	94,613	206,765
Financial Aid	4,303,786	15,422,171	13,891,434	1,530,737
Debt Service	-	132,120	129,806	2,314
Total Expenses	**8,761,298**	**58,941,502**	**58,931,019**	**10,483**
Net Operating Surplus (Deficit)	**(1,077,850)**	**7,225,112**	**3,940,636**	**3,284,476**
Other Sources (Applications) of Cash:				
Changes in Petty Cash; Accts. Receivable & Accts. Payable; Inventory	2,135,788.85	(2,513,988)	(2,693,541)	179,553
Decrease/ (Increase) in Investments & Bond Amortization	(1,045,741)	(2,461,081)	(2,450,077)	(11,004)
Payment of Bldg, Innovation Fee, and VPA Advance to State	(79,656)	(908,408)	(813,735)	(94,673)
Land Purchase	-	-	-	-
Total Other Sources (Applications) of Cash	**1,010,393**	**(5,883,477)**	**(5,957,353)**	**73,876**
Adjustments to Cash	-	-		
Ending Cash Balance	**4,874,978**	**4,874,978**	**7,410,515**	**(2,535,537)**
Add College Reserves:				
Local Government Investment Pool (LGIP)	13,887,922	13,887,922	12,405,022	1,482,900
Investment Bonds held in trust by US Bank	4,266,222	4,266,222	2,703,123	1,563,099
Total Reserves	**18,154,143**	**18,154,143**	**15,108,145**	**3,045,998**
Total Cash and College Reserves	**23,029,122**	**23,029,122**	**22,518,660**	**510,462**

	Actual %	Year to Date	Prior Year to Date	Variance
Total Current State Allocation	100%	32,557,132	34,415,596	(1,858,464)
Allocation Used - Year to Date	91%	29,557,787	30,464,148	(906,361)
Remaining State Allocation	9%	2,999,346	3,951,448	(952,103)

RTC Month End Cash and Reserves Balances - FYR 2223 to 2526



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2022-2023	$22.982M	$22.615M	$22.229M	$21.727M	$23.004M	$21.048M	$21.041M	$20.925M	$22.201M	$21.748M	$21.472M	$19.475M
2023-2024	$18.738M	$20.880M	$21.431M	$21.061M	$21.067M	$21.406M	$21.762M	$21.989M	$22.993M	$22.264M	$21.285M	$22.085M
2024-2025	$18.654M	$19.727M	$19.962M	$19.767M	$18.873M	$20.381M	$21.144M	$21.589M	$21.036M	$22.519M	$21.740M	
2025-2026	$17.549M	$20.066M	$21.225M	$22.546M	$20.297M	$20.211M	$20.802M	$21.013M	$23.097M			

Renton Technical College
Board of Trustees Meeting
May 20, 2026

AGENDA ITEM:

5. BOARD OF TRUSTEES

Information

SUBJECT: TRUSTEE REPORTS

BACKGROUND:

A. Legislative Action Liaison Report
   Legislative Action Liaison, Vice Chair Zappone, will provide an update on legislative action meetings and activity.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
May 20, 2026

AGENDA ITEM:

6. MEETINGS

Information

SUBJECT:

BACKGROUND:

A. The next regularly scheduled meeting of the Board of Trustees will be June 17, 2026.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
May 20, 2026

AGENDA ITEM:

7. ADJOURNMENT

Action

SUBJECT:

BACKGROUND:

RECOMMENDATION:

Motion required.