

Residency Office Use:	Approval Date: _____ Term Effective: _____
	Denial Date: _____ Reason: _____
	Staff Initials: _____ Notes: _____



Undetermined Residency Reclassification

This form is to initiate reclassification of Undetermined residency for tuition purposes. **This form must be turned in before the 30th calendar day of the quarter** you are applying for reclassification. Submissions past the deadline will be applied for the following quarter.

*Submitting the Undetermined Residency form **does not guarantee** residency for tuition purposes.* Additional documentation or clarification may be required to determine whether you have met the requirements for residency for tuition purposes.

Return this form to the Enrollment Services Desk in Robert C. Roberts Campus Center, Building I-218, upload the form to Residency on ctcLink, or send an email from your RTC student account to: residency@rtc.edu. *RTC recommends documents be submitted in person at the Enrollment Services desk OR uploaded to ctcLink.*

Any decision made regarding your tuition status is effective only at Renton Technical College. If you are reclassified or asked for further documentation, you will be notified through email. Notification will be sent to the email on your ctcLink account.

Full Legal Name: _____ **ctcLink Student ID:** _____

1. Have you earned a high school diploma, GED, or diploma equivalent **before** your first quarter at Renton Technical College? ☐ **Yes** ☐ **No**
2. Have you maintained a primary residence in Washington for at least 12 consecutive months immediately before your first term at Renton Technical College? The Washington residence must be for purposes other than college. (Note: If you take any courses at another Washington college during the prior 12 months, you cannot have taken more than six credits in any given term. If you exceed that limit you must prove that you have a Washington residence for non-college reasons). ☐ **Yes** ☐ **No**

Questions continue on page 2

3. Is one of the following true: You are a U.S. citizen, U.S. national, or U.S. permanent resident <i>OR</i> You will file an application to become a permanent resident of the United States as soon as you are eligible to apply. You are also willing to engage in activities designed to prepare you for citizenship, including citizenship or civics review courses. <input type="checkbox"/> Yes <input type="checkbox"/> No		
4. Do any of the following status apply to you? <input type="checkbox"/> Yes <input type="checkbox"/> No	U.S. Citizen U.S. National U.S. Permanent Resident Cuban-Haitian Entrant	Asylee Parolee Refugee Conditional Entrant
5. Were you claimed for federal income tax purposes by your mother, father, or your legal court-appointed guardian in the current or past calendar year? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6. Has your mother, father, or legal court-appointed guardian lived continuously in Washington for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA (<i>if you answered "No" to question 5</i>)		
7. Have you been a resident* of Washington and lived continuously in Washington for the last 12 months? *I certify that I have declared Washington as my true, fixed, and permanent place of habitation. <input type="checkbox"/> Yes <input type="checkbox"/> No		
8. Are you getting financial assistance from another state, excluding federal student aid (FAFSA/WASFA)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes , please indicate which state: _____		

By signing this form, I attest all the information I have provided is true and accurate and if there are updates, I will notify the Residency Officers at residency@rtc.edu.

Signature: _____ **Date:** _____

Renton Technical College does not discriminate on the basis of race, color, religious belief, sex, marital status, sexual orientation, gender identity or expression, national or ethnic origin, disability, genetic information, veteran status, or age.